



Warrumbungle Shire Council

Council meeting

Thursday, 20 September 2012

to be held at the Council Chambers, Coolah

commencing at 2.00 pm

COUNCILLORS

Councillor Gary Andrews

Councillor Anne-Louise Capel

Councillor Fred Clancy

Councillor Murray Coe

Councillor Victor Schmidt

Councillor Peter Shinton

Councillor Chris Sullivan

Councillor Ron Sullivan

Councillor Denis Todd

MANAGEMENT TEAM

Steve Loane (General Manager)

Rebecca Ryan (Director Corporate Services)

Kevin Tighe (Director Technical Services)

Tony Meppem (Director Environmental &
Community Services)

Warrumbungle Shire Council

Vision

Excellence in Local Government

Mission

We will provide:

- Quality, cost effective services that will enhance our community's lifestyle, environment, opportunity and prosperity.
- Infrastructure and services which meet the social and economic needs and aspirations of the community now and in the future.
- Effective leadership and good governance, by encouraging teamwork, through a dedicated responsible well trained workforce.

We Value

Honesty

Frank and open discussion, taking responsibility for our actions

Integrity

Behaving in accordance with our values

Fairness

Consideration of the facts and a commitment to two way communication

Compassion

Working for the benefit and care of our community and the natural environment

Respect

To ourselves, colleagues, the organisation and the community listening actively and responding truthfully

Transparency

Open and honest interactions with each other and our community

Passion

Achievement of activities with energy, enthusiasm and pride

Trust

Striving to be dependable, reliable and delivering outcomes in a spirit of goodwill

Opportunity

To be an enviable workplace creating pathways for staff development

WARRUMBUNGL SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

NOTICE is hereby given that the **ORDINARY MEETING** of Council will be held on Thursday, 20 September 2012 in the Council Chambers, Binnia Street, Coolah commencing at 2.00pm

AGENDA

Order of Business

Forum

Apologies

Disclosure of Interest

Pecuniary Interest

Non Pecuniary Conflict of Interest

Endorsement of Minutes of Previous Council Meeting and Adoption or acceptance of Committee meeting Minutes

CONFIRMATION OF MINUTES of the ordinary meeting of Warrumbungle Shire Council held on 16 August 2012

ADOPTION OF THE RECOMMENDATIONS of the Consultative Advisory Committee meeting held on 3 August 2012

ADOPTION OF THE RECOMMENDATIONS of the Local Emergency Management Committee meeting held on 20 August 2012

ADOPTION OF THE RECOMMENDATIONS of the Audit and Risk Management Committee meeting held on 7 August 2012

ADOPTION OF THE RECOMMENDATIONS of the Administration Building Project Committee meeting held on 20 August 2012

ADOPTION OF THE RECOMMENDATIONS of the Administration Building Project Committee meeting held on 30 July 2012

ADOPTION OF THE RECOMMENDATIONS of the Traffic Advisory Committee meeting held on 23 August 2012

WARRUMBUNGL SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Matters arising from Minutes

Mayoral Minute

Reports

Questions and Matters of Concern

Reports to be considered in Closed Council

Matter to be dealt with “in committee”

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The items relates to the new LEP, personnel matters and Tenders and are classified CONFIDENTIAL under Section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

.....
STEVE LOANE
GENERAL MANAGER

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

INDEX

Item 1 Strategic Regional Land Use Policy	7
Item 2 Brick Bats & Bouquets	9
Item 3 2012 National Local Roads and Transport Congress.....	10
Item 4 Australia Day January 2013.....	12
Item 5 Coolah Medical Centre – 16 Cole Street COOLAH.....	14
Item 6 September 2012 Report from Human Resources	17
Item 7 Bank Reconciliation - Month Ending 31 August 2012	19
Item 8 Investments and Term Deposits - Month Ending 31 August 2012.....	22
Item 9 Rates Report - Month ending 31 August 2012	26
Item 10 Revote Request CAPEX 2011/12	29
Item 11 Request to Rent 137 Martin Street Coolah	42
Item 12 Gift of Land Lot 1 DP 337216	44
Item 13 MOU Community Development Coordinators 2012-2013	46
Item 14 Community Building Partnerships Program 2012/13.....	51
Item 15 Review of Swimming Pool Opening Times and Requirement for Lifeguards	54
Item 16 2012/13 Technical Services Works Program – Road Operations.....	69
Item 17 Nomination of Councillor to Liverpool Range Wind Farm Project Community Consultation Committee	75
Item 18 Development Applications	77
Item 19 149 Certificates.....	79
Item 20 Road Naming- Nandi Hills Estate.....	82
Item 21 Development Application 74/0910	84

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Item 1 Strategic Regional Land Use Policy

Division:	Executive Services	
Management Area:	Executive Services	
Author:	General Manager – Steve Loane	
CSP Key Focus Area:	Rural and Urban Development	
Priority / Strategy:	Land use planning across the shire needs to ensure the retention of the rural character of the area whilst encouraging ecologically sustainable development.	
File Ref:	Function: Corporate Management	Activity: Circulars

Background

Council is in receipt of an email with attachments, provided under separate cover (Enclosure 1, 2 & 3) from The Hon. Kevin Humphries MP. Details from the email are as follows:

The NSW Government has released its Strategic Regional Land Use Policy which aims to better balance the interests of agriculture, the environment and mining.

For the first time in our State's history Strategic Agricultural Land will be identified and protected, as will our aquifers and water resources. The policy contains 27 new measures that work together to identify, map and protect the State's most valuable agricultural land and our critical underground water resources and will allow for greater input from local communities, landholders and scientific experts into assessment of exploration and mining proposals.

This policy has been designed to balance the needs of farmers, towns, industry and the environment, and to provide certainty for companies wanting to invest in mining and coal seam gas projects and create jobs in regional NSW.

Greater protection and balance is achieved through:

- Mapping two million hectares of strategic agricultural land across the Upper Hunter and New England North West Regions
- Requiring Agricultural Impact Statements at exploration stage
- Establishing a Land and Water Commissioner to restore community confidence in the process governing exploration activities in NSW and oversee land access agreements between landholders and miners
- Developing an Aquifer Interference Policy that provides objective measures to assess and protect underground water across the entire state which includes a set of considerations identified to properly assess the potential impacts of exploration activities on underground water resources and dependent ecosystems as well as requirements for aquifer interference activities to hold water licences to ensure the State's water budget is properly accounted for

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

- Appointing the Gateway Panel, an independent scientific panel of experts, to assess impacts on agricultural land and water before any mining and CSG proposal on Strategic Agricultural Land can proceed to a development application stage
- Drafting world class Codes of Practice for the Coal Seam Gas industry covering well drilling standards and hydraulic fracturing.

NSW now boasts the strongest regulation of Coal Seam Gas exploration and activity in Australia.

This policy provides the platform to resolve conflicts over competing land use. Farmers and miners now know where they stand.

Forty new positions, with the majority on the ground and located in the regions, have been created within the NSW Government to meet the increased assessment, compliance and community liaison functions required by the new policy package.

Issues

Nil

Options

Nil

Financial Considerations

Nil

Summary

Enclosure 1, 2 & 3 will provide more detail on the policy. Further related material and the full Aquifer Interference Policy is available via the Strategic Regional Land Use Policy website <http://www.nsw.gov.au/strategicregionallanduse>

RECOMMENDATION

For Councils information.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Item 2 Brick Bats & Bouquets

Division:	Executive Services	
Management Area:	Executive Services	
Author:	Executive Assistant - Melissa Bennett	
CSP Key Focus Area:	Local Governance and Finance	
Priority / Strategy:	GF6 Council needs to take stock of organisational and community experiences following the Coonabarabran / Coolah amalgamation to increase its capacity to provide regional leadership, governance and services.	
File Ref:	Function: Customer Service	Activity: Public Reaction

Background

Council is in receipt of a thank you letter from Mr Greg Haron who writes on behalf of the Mendooran Cricket Club and the Mendooran Gun Club. On behalf of both clubs Mr Haron's letter expresses gratitude for the financial assistance provided by Council.

The letter states 'It is a very good feeling to know that the Council recognises the work that these organisations do for the community. Being part of both gives me a great deal of satisfaction when something like this come along'.

Issues

Nil

Options

Nil

Financial Considerations

Nil

Summary

RECOMMENDATION

For Council's information

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Item 3 2012 National Local Roads and Transport Congress

Division:	Executive Services
Management Area:	Executive Services
Author:	Executive Assistant – Melissa Bennett
CSP Key Focus Area:	Local Government and Finance
Priority / Strategy:	GF1 Council is experiencing increasing demands arising from cost shifting and withdrawal of services from State and Federal Government and rising community expectations for services and facilities

File Ref: **Function:** Corporate Management\Conferences **Activity:** Other

Background

The Australian Local Government Association is holding the 2012 National Local Roads and Transport Congress this year at Wrest Point Conference Centre in Hobart from 14 – 16th November.

The Congress will explore issues in line with the National Local Roads and Transport Policy Agenda 2010 – 2020, including the importance of the road network for connecting communities and the role of transport on local roads to economic and social health and wellbeing.

They will also release the first edition of the State of the Local Roads Assets Report which will provide the technical basis for their campaign for increased government funding for local roads into the future. It is expected to provide a clearer picture about the state of our roads in terms of their condition, functionality and utilization.

In the build up to the next federal election in 2013 the Australian Government has announced its intention to continue funding for the Roads to Recovery program for another five years. The Congress is important in developing ALGA's policy position for the election.

Included in the registration is the attendance to all the Congress sessions, attendance at the welcome registration and to the Congress dinner, morning tea, lunch and afternoon teas and Congress satchel and materials.

Issues

Ongoing federal funding.

Options

That Council does not attend the congress.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Financial Considerations

- Early bird registration (due by 28 September) \$845.00 per person
- Standard registration (after 28 September) \$960.00 per person
- Accommodation estimated \$190 per night
- Meals / Travel cost is as per Policy for the Payment of Expenses and the Provision of Facilities to Mayors and Councillors

Summary

It is now necessary for Council to determine the attendance at the Congress for 2012.

RECOMMENDATION

That the Mayor, General Manager and one other Councillor attend the 2012 National Local Roads and Transport Congress. **FURTHER** that all transport, transfers, accommodation and meals be provided as per the policy.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Item 4 Australia Day January 2013

Division:	Executive Services
Management Area:	Executive Services
Author:	Executive Assistant - Melissa Bennett
CSP Key Focus Area:	Community and Culture
Priority / Strategy:	CC3 The vibrant arts and cultural life of the shire needs to be promoted and supported as an essential aspect of community well-being.
File Ref:	Function: Community Relations Activity: Awards

Background

Australia Day 2012 celebrations included events hosted in Baradine, Coonabarabran, Binnaway, Coolah, Mendooran and Dunedoo. Australia Day Ambassadors made representation at the 2012 celebrations with Ms Barbara Asplet attending Binnaway, Baradine and Coonabarabran and Mr Warren Potent attending Mendooran, Dunedoo and Coolah celebrations.

As part of the celebrations in 2012 Council opened the pools free of charge to the public.

Council provided a small contribution to each committee to cover the advertising, and frames or laminating of local awards and catering. The amount allocated in 2012 was;

- \$400 each for Binnaway, Mendooran, Baradine, Dunedoo and Coolah
- \$500 for Coonabarabran and
- \$100 to the town which hosts the Warrumbungle Shire Council Citizen of the Year

Individual and team local awards are administered and awarded by each local organising committee. The communities have ownership of their own categories of awards which include Certificates of Recognition, Group Community Service and Sports Team of the Year Awards.

The Warrumbungle Shire Awards administered by Council included;

- Citizen of the Year
- Young Citizen of the Year
- Senior Citizen of the Year
- Sportsperson of the Year and
- Young Sportsperson of the Year

Issues

The General Manager facilitated a debrief meeting early in 2012 to talk about issues that arose and generally positive feedback from the Development Coordinators and local organising groups, which varies in each community on the celebrations prove that the format and support provided by Council is working. Australia Day 2012 was very successful in each community, which like the local feel and autonomy of their events.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

The Hospital Auxiliary in Baradine, the Development Groups in Coolah, Dunedoo and Mendooran, the Progress Association in Binnaway and the Chamber of Commerce in Coonabarabran provide the basis for the host Australia Day Committee which includes the Public Liability Insurance umbrella.

Members of the community and other local organisations are also invited to participate in this committee with the Development Coordinators assisting as necessary. Other service organisations such as Lions and Rotary for catering and Schools, Lands Council or Girl Guides are involved for the event program support.

The Australia Day Ambassadors is a very popular feature of the day and Councillor attendance is appreciated.

Options

Council may choose to select local Ambassadors as opposed to an Ambassador provided by Australia Day Council. Council may elect to remove or add shire awards and not provide free pool entry for the day.

Financial Considerations

The pools were open on Australia Day 2012 and the loss of revenue is estimated at \$800 to \$1,000.

The total budget allocation for Australia Day in the 2012-2013 Management Plan is \$6,000. This covers the cost of advertising, awards/certificates and frames, donations to each community, hosting (accommodation and meals) of two (2) Australia Day Council Ambassadors and a small gift to each Ambassador.

Summary

Council consideration is now sought for the arrangements for the 2013 Australia Day functions throughout the Shire and if it wishes to participate in the Australia Day Ambassador Program for the 2013 Australia Day Celebrations.

RECOMMENDATION

That Council participates in the Australia Day Program in 2013 hosting two (2) Ambassadors from the Australia Day Council FURTHERMORE;

1. Council administers and presents the following awards for Australia Day 2013;
 - i. Warrumbungle Shire Council Citizen of the Year
 - ii. Young Citizen of the Year
 - iii. Senior Citizen of the Year
 - iv. Sportsperson of the Year and
 - v. Young Sportsperson of the Year Award
2. Council provide a contribution to each local organising Australia Day Committee in Baradine, Binnaway, Dunedoo, Coolah and Mendooran an amount of \$400 and Coonabarabran \$500. In addition the host community of the Warrumbungle Shire Council Citizen of the Year will receive an additional \$100 towards the function catering.
3. Council pools be opened free of charge throughout the Shire on Australia Day 2013 as in past years.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Item 5 Coolah Medical Centre – 16 Cole Street COOLAH

Division:	Executive Services	
Management Area:	General Manager	
Author:	Director Corporate Services – Rebecca Ryan	
CSP Key Focus Area:	Public Infrastructure and Services	
Priority / Strategy:	P12 The long-term wellbeing of our communities is dependent on the on going provision of high quality services in health and aged care, education, policing and public safety, child, youth and family support, environmental protection and land management	
File Ref:	Function: Council Properties	Activity: Tenancy

Background

Council received a report in relation to the agreed purchase of the Coolah Medical Centre for \$151,800 (**Resolution No 447/1112 – June 2012**) at the August 2012 meeting.

A Council resolution is required to affix the Council seal authorising the Mayor and General Manager to execute the Contract of Sale of Land. However this was not possible since Council was in caretaker period as defined in the Local Government (General) Amendment (Caretaker Period) Restrictions Regulation 2012 (clause 393B subclause (1)). This describes the functions of a Council that '*must not be exercised by the Council, or the General Manager or any other delegate of the Council*' during a caretaker period which includes; (a) '*entering a contract or undertaking involving the expenditure or receipt by the council of an amount equal to or greater than \$150,000 or 1% of the council's revenue from rates in the preceding financial year (whichever is larger).*'

Council therefore instructed the General Manager to continue negotiations to progress the purchase of the Coolah Medical Centre and report to the new Council in September 2012 (**Resolution No 53/1213 – August 2012**).

In order for settlement to proceed, the Contract of Sale of Land needs to be executed and Council formally provide a supplementary vote for the purchase price and costs.

Issues

A draft Contract of Sale of Land for 16 Cole Street COOLAH being Lot 15 Section 3 DP 979105 has been received by the General Manager and now referred to Council's solicitors.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Council has been informed via letter from the owner that the incoming doctor has decided not to proceed with the purchase of the business equipment on a walk-in walk-out arrangement for the agreed value. There is now an offer made to Council is that the value of the inventory of the business equipment be included in the sale of the building.

The value of the offer has been provided to Council in the confidential business paper with the complete inventory list which includes patient files, office equipment and furniture, PC, consumables and medical equipment.

Options

Council may choose to accept or enter into negotiations to include the business equipment in the purchase of the building. In which case the required supplementary vote would increase by that same amount.

The owner of the property has raised concerns for the housing of the 2,500 patient files stating that it remains in the best interests of the community for these files to remain locally. Also the issue of their involvement as a third party with the incoming doctor whilst Council is not the landowner has meant the smooth transition has not occurred. This is since negotiations between them and the new doctor have broken down.

Financial Considerations

On a sale price of \$151,800 stamp duty will be \$3,803, plus an allowance for legal expenses is estimated at \$2,500 (including search fees). Therefore a supplementary vote is recommended to be approved by Council in the 2012-2013 Operational Plan for \$158,103 for the purchase of the building only.

On the income side, assuming settlement is effected by 31 December 2012, a supplementary vote for income is expected for the remaining period of the 2012-2013 financial year. This remains subject to the General Manager negotiating the proposed commercial lease agreement for the new Doctor and other tenants, area health service, pathology and Dentist) in line with return on investment and property valuation as per Council expectations (**Resolution No 72/1213 – August 2012**).

Summary

Council has not inspected or sought an independent valuation of the business equipment.

As Council are well aware there are many challenges associated with doctor shortage issues and Council is aware of the difficulties each of its towns such as Baradine and Coonabarabran has faced over the years as GP's come and go. Each town is individual and there is no one formula to attracting and retaining GP's.

The provision of a walk in walk out facility is viewed as an important factor and is a significant contribution by local government to attract and retain essential Medical Services. It is questionable however if walk-in walk-out goes beyond the building to include patient files, goods and chattels.

The new doctor is temporarily providing GP practice services to the Coolah community from the Coolah Health Service (Hospital) and is also now approved by Western Area Health as the Visiting Medical Officer (VMO).

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

RECOMMENDATION

That Council decline the offer to purchase the Coolah Medical Centre business equipment and the General Manager continues negotiations to progress the purchase of the Coolah Medical Centre as per the Council agreed purchase price **FURTHERMORE**

1. Council authorise the affixing of the Council seal and Mayor and General Manager to execute the Contract of Sale of Land for 16 Cole Street COOLAH being Lot 15 Section 3 DP 979105 and subject to searches being undertaken, and
2. That Council approves a supplementary vote for \$158,103 in the 2012-2013 Operational Plan for the purchase and costs.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Item 6 September 2012 Report from Human Resources

Division:	Executive Services	
Management Area:	Human Resources	
Author:	Manager Human Resources – Val Kearnes Learning & Development Co-ordinator – Glennis Mangan	
CSP Key Focus Area:	Local Governance and Finance	
Priority / Strategy:	GF7 Council is presented with a range of organisational challenges including its aging workforce, skills shortages, increasing regulatory demands and the management of risk	
File Ref:	Function: Personnel	Activity: Council

Background

Nil

Issues

Nil

Options

Nil

Financial Considerations

Nil

RECRUITMENT

Since the August Council Meeting **three positions have been successfully filled:**

- Community Care Co-ordinator – Coonabarabran (22.50Hrs) - Internal
- Community Care Co-ordinator – Coolah (15Hrs) – Internal
- Mechanic - Coonabarabran

There are three positions advertised externally

- Manager Warrumbungle Water
- Supervisor Urban Services – Coolah
- Supervisor Urban Services - Mendooran

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

The following **ten positions have closed** and the selection process underway:

- Senior Community Care Co-ordinator
- Administration Officer – Tourist Information Centre
- Supervisor Pools
- Supervisor Urban Services – Coonabarabran
- Supervisor Trades
- Manager Civil Projects
- 2 Plumbers (Dunedoo & Coolah) – Re advertised
- Pre School Teacher- Yuluwirri Kids
- Administration Officer Technical Services

LEARNING AND DEVELOPMENT

The Human Resources Manager and Learning and Development Coordinator attended the quarterly OROC HR and LD Professional team meeting at Warren in August. Also attending the meeting as guest for the day was the Director Corporate Services who talked about the capstone project as part of a Graduate Diploma in Local Government at UTS. This project is based on Workforce Planning following an overview of the project advice was sought from the Meeting as to common issues/concerns across the OROC area in relation to the challenges of recruitment and retention of staff.

The Meeting also discussed training plans and needs and the complications arising from the recently changed Work Cover legislation for load shifting equipment.

A pro-forma Corporate Training Plan will be developed by the Group. A coordinated approach will be used to bring trainers into the area and a communication process to let all Council HR/LD personnel know when specialist trainers are coming into the area.

A fully funded Certificate IV in Frontline Management has commenced for supervisors and staff with higher duties responsibilities. The course will run until the end of the year and will be of great benefit to the participants involved.

Additional training to be undertaken during the following month includes Procurement modules for staff involved in Stores and Inventory Management. The modules are being offered in Dubbo and will be facilitated by the Local Government Procurement training organisation.

RECOMMENDATION

For Council's information

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Item 7 Bank Reconciliation - Month Ending 31 August 2012

Division:	Corporate Services
Management Area:	Financial Services
Author:	Senior Finance Officer – Lisa Grammer
CSP Key Focus Area:	Local Governance and Finance
Priority / Strategy:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

File Ref: **Function:** Financial Management **Activity:** Reporting and Investments

Background

The following report provided to Council is a summary of Council's monthly bank reconciliation.

Issues

Reconciliations are being completed monthly and balanced, payments and receipts reconcile to monthly bank statement. They are completed by Senior Finance Officer and signed off by Chief Financial Officer then referred to Director Corporate Services for final review as part of Monthly checklist procedures.

Outstanding deposits refers to cash amounts recorded in the Council's General Ledger that have not yet been deposited at the bank. eg. Direct debit authority receipted in cashbook but not deposited in the physical bank account until the next day.

Unpresented cheques refers to cheques that have still not been cashed by the cheque recipient but are recorded as being paid in Councils General Ledger.

Options

N/A

Financial Considerations

Nil

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Summary

Balance per General Ledger – 31 August 2012

Bank	Account Number	Balance
General Fund	5410-3000-0001	1,676,453.47
Trust Fund	9000-3000-0000	161,823.91
Investments - General	5220-3001-3001	6,806,285.31
Investments - General	5220-3001-5001	2,520,000.00
Investments Movement - General	5220-3003-0000	661,029.97
Investments - Water Fund	7085-3001-0001	2,355,105.23
Investments Sewerage Fund	8085-3001-0001	2,563,864.80
Total per General Ledger		16,744,562.69

Balance as per Bank Account – 31 August 2012

Bank	Balance
<u>General</u>	
Commonwealth	1,027,339.09
Westpac	37,072.02
NAB	245,307.99
Total - General	1,309,719.10
<u>Trust</u>	
Commonwealth	161,823.91
Total - Trust	161,823.91
<u>Investments</u>	
Securities	6,500,000.00
IBD	8,406,285.31
Total Investments	14,906,285.31

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Total All Bank Accounts	16,377,828.32
<i>Add:</i> Outstanding Deposits - General Outstanding Deposits - Trust	385,392.28
<i>Less:</i> Unpresented cheques - General Unpresented cheques - Trust	18,657.91
Balance adjusted for outstanding deposits & unpresented cheques (Final Bank Balance)	16,744,562.69
Variance between Final Bank Balance and General Ledger	-

RECOMMENDATION

That Council accept the Bank Reconciliation Report for the month ending 31 August 2012.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Item 8 Investments and Term Deposits - Month Ending 31 August 2012

Division:	Corporate Services
Management Area:	Financial Services
Author:	Senior Finance Officer – Lisa Grammer
CSP Key Focus Area:	Local Governance and Finance
Priority / Strategy:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

File Ref: **Function:** Financial Management **Activity:** Reporting and Investments

Background

As required by Clause 212 of the Local Government (General) Regulation 2005, the details of all monies invested by Council under Section 625 of the Local Government Act 1993 must be reported to Council at each monthly ordinary meeting.

Council's investment performance for the month:

Council currently benchmarks its investment performance against the 3 month Bank Bill Swap Reference Rate (BBSW) as per Council's investment policy. The August BBSW 3 month rate was 3.62%. Council's term deposits returned an average rate of 4.85% for the month of August, outperforming Council's benchmark.

All of Council's investment securities except for one security held with Bendigo Bank (AUFN0003810) are not currently paying coupons although several investments are expected to be redeemed at higher than original purchase price. Council's investment securities underperformed against Council's benchmark.

During the month of August one of Council's Term Deposits totalling \$1.5m fell due, earning Council \$20,701 in interest revenue (over the life of the deposit). Council reinvested \$1m with Suncorp Metway for 3 months at a rate of 5.00%.

It should also be noted that the value (based on Indicative Bid) for Council's investment securities increased by \$22,750 during the month of August.

Issues

Reconciliations are being completed monthly and balanced, payments and receipts reconcile to monthly investment statements and investment interest is recorded. These reports are completed by Senior Finance Officer and signed off by Chief Financial Officer then referred to Director Corporate Services for final review as part of Monthly checklist procedures.

Options

N/A

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Financial Considerations

Bendigo Bank – Westpac	Sub debt likely to be called in September this year. If not, could be extended by 5 years (unlikely). Note: ANZ has officially announced in August that it will call (at par) the subordinated debt note (ISIN AU3FN0003810) at its first call date 21 September 2012.
ANZ CPPI - Asprit I	Zero coupon investment backed by ANZ. Bid is below fair value, despite 2.5 months to maturity. Likely to pay a small amount above 100.
Dandelion Westpac	AA- rated investment that no longer pays coupons despite 4 months to maturity. Bid price well below fair value. Low Risk.
ANZ CPPI Asprit II	Zero coupon investment backed by ANZ. Bid is below fair value, despite 7 months to maturity. Likely to pay a small amount above 100.
Averon CPP Ltd Aver	Ultimate credit risk rests with General Electric Capital Corp Australia, rated AA+/A1 by S&P/Moodys (AA+ principle only).
FIIG All Seasons CPPI	Council is essentially holding a Swedish Export Bond rated AA+. Will pay \$4 above par at maturity. Bid price well short of fair value.
Octagon Ltd Linked	Backed by International Bank for Reconstruction & Development rated AAA. Few concerns if any. Bid well below fair value. Low risk.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Summary

Investment Securities

Council currently holds the following investment securities:

Bank	Purchase Price	Indicative Bid	Valuation based on indicative bid as at 31 August 2012	ISIN Number	Lodgement date	Maturity Date	Rating	Coupon Payments
Bendigo Bank - Westpac	500,000	99.50%	497,500	AUFN0003810	22.08.2007	21.09.2012	BBB+	4.82%
ANZ CPPI - Asprit I	500,000	97.00%	485,000	CPPISAMAF01	30.09.2009	23.11.2012	AA-	0%
Dandelion Westpac	1,000,000	96.00%	960,000	AUFN0004693	19.12.2007	21.12.2012	AA-	0%
ANZ CPPI Asprit II	800,000	95.50%	764,000	CPPISAMAF02	30.09.2009	30.03.2013	AA-	0%
Averon CPP Ltd Aver	700,000	92.00%	644,000	AU300AVER012	30.09.2009	20.06.2013	AA+	0%
FIIG All Seasons CPPI Note	1,500,000	90.00%	1,350,000	AU300SEKA021	29.08.2008	29.08.2014	AA+	0%
Octagon Ltd Linked	1,500,000	82.00%	1,230,000	XS023170158	25.10.2005	30.10.2015	AAA	0%
Total:	6,500,000		5,930,500					

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Term Deposits

Council currently holds the following Term Deposits:

Bank	Current Investment	Opening Balance	Buy/(Sell)	August Interest Earned/ Accrued	Closing Balance	Lodgement date	Maturity Date	Rating	Current Yield
NAB Cash Maximiser	1,405,054	3,085,242	-1,688,700	8,513	1,405,055	At Call	At Call	AA-	4.19%
ANZ At Call	2,001,231	-	1,998,000	2,321	2,000,321	At Call	At Call		5.00%
Suncorp Metway	-	1,517,488	-1,520,701	3,213	-	14/05/2012	15/08/2012	A+	5.45%
Bendigo Bank - Westpac	1,000,000	1,003,672	-	4,066	1,007,738	3/07/2012	3/09/2012		4.80%
Community Orana Mutual	1,000,000	1,005,697	-	4,327	1,010,024	20/06/2012	20/09/2012	Not rated	5.08%
Bank West	1,000,000	1,003,962	-	4,235	1,008,197	2/07/2012	2/10/2012		5.00%
Suncorp Bank	1,000,000	1,013,155	-	4,308	1,017,463	19/07/2012	18/10/2012	A+	5.02%
Suncorp Metway	1,000,000	-	1,000,000	2,049	1,002,049	16/08/2012	14/11/2012		5.00%
Total:	8,406,285	8,629,216	-211,401	33,033	8,450,847				4.85%

Certification of Responsible Accounting Officer

I hereby certify that the investments listed in the report above have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investments Policy.

Responsible Accounting
Officer

RECOMMENDATION

That Council accept the Investments Report for the month ending 31 August 2012.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Item 9 Rates Report - Month ending 31 August 2012

Division:	Corporate Services
Management Area:	Financial Services
Author:	Senior Finance Officer – Lisa Grammer
CSP Key Focus Area:	Local Governance and Finance
Priority / Strategy:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

File Ref: **Function:** Financial Management **Activity:** Reporting and Investments

Background

Council levies rates and annual charges on an annual basis commencing in the month of July. Council closely monitors the repayment of these rates and annual charges and measures its debt recovery performance for rates and annual charges through the use of the Rates and Annual Charges ratio Outstanding.

The Division of Local Government (DLG) recommends (via their accepted benchmark) a ratio of less than 5% for Urban and Coastal Councils and less than 10% for Rural Councils. Council's outstanding ratio as at 30 June 2012 was 13.62% which although above the DLG recommended benchmark is an improvement on last year's ratio of 15.13%.

Some factors that affect this indicator should be considered when assessing Warrumbungle Shire Council's performance against this indicator such as the socioeconomic characteristics of the area, environmental factors such as the recent drought, and previous changes to Council's Rating Policy.

Issues

The outstanding rates and annual charges ratio as at 31 August 2012 is 17.31%. This figure is higher than the 10% benchmark proposed by the DLG.

Options

For Council Information

Financial Considerations

A high arrears balance affects Councils cash flow, and represents monies outstanding that Council could be gaining a return on if invested in a term deposit.

Summary

Council's rates and annual charges performance for the month of August is detailed in the following table:

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Rate/Charge Type	Rate Arrears 2011/2012	2012/2013 Levy	Pensioner Write Off	Abandoned	Rates Arrears And Net Levy	Total Payments To Date	Total Outstanding 2012/2013	Collection % 2012/2013	Total Arrears as at EOM	Outstanding Rates and Annual Charges %
General	614,759	6,920,373	161,597	1,742	7,371,793	2,021,184	5,350,609	27%	937,808	14%
Water	187,948	1,285,527	71,513	177	1,401,784	431,208	970,576	31%	252,040	20%
Sewerage	379,939	1,164,494	54,674	2,036	1,487,722	208,222	1,279,500	14%	193,673	17%
Garbage	155,985	1,562,581	104,652	55	1,613,860	537,313	1,076,547	33%	219,449	14%
TOTAL RATES AND CHARGES	1,338,631	10,932,975	392,436	4,011	11,875,159	3,197,927	8,677,232	27%	1,602,970	15%
Water Consumption	411,225	1,052,343	-	-	1,463,568	176,475	1,287,093	12%	275,246	26%
Sewer Consumption	70,499	117,859	-	-	188,358	42,397	145,961	23%	30,913	26%
TOTAL WATER SUPPLY SERVICES	481,724	1,170,202	-	-	1,651,926	218,872	1,433,054	13%	306,159	26%
Legal Fees	156,016	33,406	-	7	189,415	27,011	162,404	14%	193,070	-
Interest	228,554	7,669	-	-	236,223	-	236,223	-	-	-
GRAND TOTAL	2,204,925	12,144,252	392,436	4,017	13,952,724	3,443,810	10,508,913	-	2,102,198	17.31%

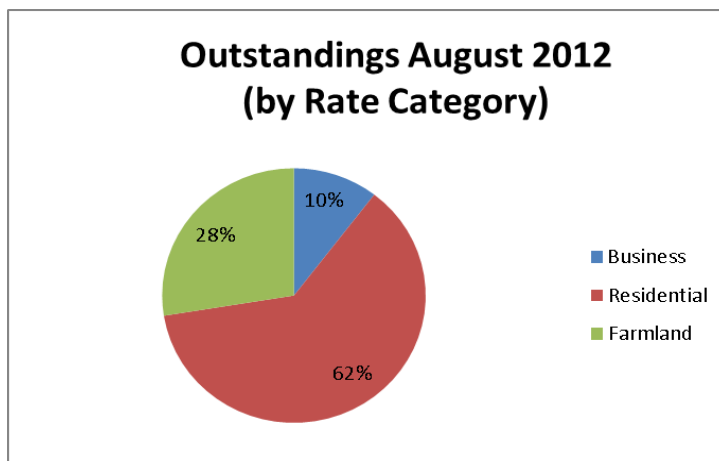
- Interest charges in the 'Total Arrears' column are classified under the relevant charge type above, as opposed to being recorded separately per the 'Total Outstanding' column.
- The outstanding figures for sewer consumption, water consumption and sewerage rates and charges need to be viewed in total as Council's finance systems is currently grouping a majority of the arrears amounts for these items under sewer consumption. Total arrears at End of Month include interest in arrears under the relevant Rate/Charge Type and is not separately disclosed as interest.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Council's outstanding rates and annual charges percentage has increased in the month of August to 17.31%. This is due to the first rates instalment falling due on 31 August 2012. It is expected that this rate will decrease significantly in the following month.

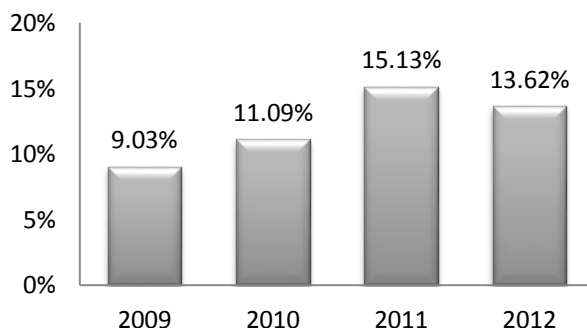
Analysis by Council staff has indicated that a majority of the rates and annual charges outstanding amount (62%) relates to residential properties, while 28% relates to farmland and 10% to business. See graph to the right, and table of outstanding balances by rate group and rate/charge type below for further details.



Of the amount outstanding, Council currently has a total of 307 assessments with a total of \$648k outstanding under an arrangement to pay the outstanding rates and annual charges on a weekly, fortnightly or monthly basis.

Rates Type	Rates levy			Water levy			Legal	Grand Total
	General	Domestic Waste	Water Access	Sewer Access	Water Usage	Sewer Usage		
Business	70,736	27,525	21,137	29,901	29,437	30,913	9,654	219,303
Residential	339,818	184,499	230,816	163,771	245,418	-	139,597	1,303,920
Farmland	527,254	7,425	87	-	391	-	43,819	578,976
Total	937,808	219,449	252,040	193,673	275,246	30,913	193,070	2,102,198

Council's historical debt recovery performance as measured by the rates and charges outstanding ratio is detailed in the graph below.



RECOMMENDATION
For Council's information.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Item 10 Revote Request CAPEX 2011/12

Division:	Corporate Services	
Management Area:	Finance	
Author:	Chief Financial Officer – Stefan Murru	
CSP Key Focus Area:	Local Governance and Finance	
Priority / Strategy:	GF4 Council Governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan.	
File Ref:	Function: Various	Activity: Various

Background

In the August Council meeting, a revote report was submitted to Council requesting that Council revote \$6.728m of capital projects that were not completed in the 2011/12 financial year into the 2012/13 financial year.

Council resolved (Resolution No **60/1213**)

- 1. That Council hold over approving the \$6.728m 2011-2012 CAPEX revote request pending the General Manager providing to Council a detailed breakdown (by revoted project) on when each project is expected to be completed, and how Council plans to complete each project given current staffing levels*
FURTHERMORE that projects that do not have sufficient details or an explanation as to how they will be completed will be removed from the 2012/13 capital program.
- 2. That the General Manager provide to Council by the 31 December 2012 a Capital Expenditure Policy and Plan to address Council's practice of revoting large sections of Council's capital program each financial year, based on the results of the AMP and LTFP that lists Council's capital expenditure priorities, details desired service levels, and places Council's capital program within the context of Council's financial position.*
- 3. A report is provided at each QBR meeting detailing the progress of all of Council's capital projects with a budget greater than \$50,000.*

MANEX has reviewed Council's capital program and given the size of the original revote request, has removed projects totalling \$1.135m from the revote request. Council is of the view that it will not be able to complete these works within the 2012/13 financial year. This leaves an amended amount to be revoted of \$5.658m of which \$2.411m relates to the new Council building. This amended revote amount combined with the planned 2012/13 capital program will result in a final capital program of \$14.884m in the 2012/13 financial year.

A copy of Council's amended revote request with the information requested by Council has been provided in Annexure A.

A list of projects that form the \$1.135m of projects removed from the original revote request is provided in Annexure B.

MANEX is currently working towards completing parts 2. and 3. of resolution 60/1213.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Issues

When deciding on whether to approve the suggested revote, Council must take into consideration the financial implications of such a large revote amount, given the issues raised in Council's recently published Long Term Financial Plan (LTFP) and a forecast \$822k cash deficit for the 2012/13 financial year.

Options

Council has four options in regard to the revote amount above:

1. Revote the amended revote amount of \$5.658m which currently excludes \$1.135m of projects from the previous revote request
2. Exclude further individual projects from the amended revote request to arrive at a lower revote amount;
3. Approve the amended revote request but postpone selected current year projects to reduce the 2012/13 capital budget;
4. Approve the revote of both the amended balance of \$5.658m and the projects excluded (\$1.135m).

Financial Considerations

The total cost to Council of the suggested revote is \$5.658m. As at 30 June 2012 Council's cash and cash equivalents balance was \$10.796m (\$16.633m including investments).

Council has already budgeted for a deficit of \$822k in the 2012/13 financial year as per Council's 2012-2013 Operational Plan and any revotes will further increase this overspend by the amount revoted, less the balance of grant funded projects where the grant has not been received (\$547k).

The Local Infrastructure Renewal Scheme, which has been approved in principal in July 2012, will fund the Baby Creek Bridge Project being part of the Local Bridges Replacement Program. When the funding is formally approved and funding agreements executed this will accelerate this program and see four (4) bridges replaced within the 2012/13 financial year at a total cost of (\$2.3m), as opposed to the original budget which projected expenditure of \$1.15m on bridge replacement in 2012/13 with the balance forecast for 2013/14. The impact of this will be reported in the first Quarterly Budget Review Statement (QBRs) being presented to Council in November 2012.

Summary

MANEX have reviewed the CAPEX revote request and recommended that Council approve the amended revote amount of \$5.658m. This is the result of removing projects totalling \$1.135m from the original revote request, which includes deferring \$1.078m from Warrumbungle Water and Sewer to 2013-2014.

Council will review the deferred projects at each quarterly budget review and may request supplementary votes to bring some of these projects back into the 2012/13 capital program if resources (i.e. staffing and funding) allow.

RECOMMENDATION

That Council approve the 2011-2012 CAPEX revote request totalling \$5.658m which will result in a total capex budget of \$14.884m and a deficit of \$5.437m for the 2012/13 financial year.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

ANNEXURE A

Project for revoting	Project Details	Amount to Revote	Asset being created	Expansion / Renewal	Source of Funds	Completion Details incl reason for non-completion
Corporate Services						
Capital Expansion - Industrial Land	Work in relation to preparation for resale of industrial land.	5,616	Land	Expansion	General	Still awaiting reclassification of old industrial land.
Coonabarabran Depot (ex RTA) Capital	Upgrade to depot facilities	19,496	Buildings	Renewals	General	To be completed by June 2013. Delayed due to Council builder's workload
Dunedoo Depot Capital	Completion of storage bunkers	8,478	Furniture, fixtures and fittings	Expansion	General	Lack of resources
Baradine Depot Capital	Upgrade to staff amenities	2,938	Buildings	Expansion	General	Project has started and will be completed by June 2013. Delayed due to work priorities.
Coonabarabran Community Services Building Capital	Repairs to the mall theatre at the Coonabarabran Community Services Building. Includes refurbishment of kitchen, painting, and installation of a hanging ceiling.	32,229	Buildings	Renewals	Grant funding	Paperwork completed 10/11 but grant only finalised on 9 July 2012. To be completed by March 2013.
Coonabarabran Office - Air Conditioning	Involves replacing the two PAC air-conditioning units in the Coonabarabran office building which have reached the end of their useful life with new units.	75,000	Furniture, fixtures and fittings	Renewal	General	Allocation of funds approved June Council Meeting, quote not received until last week of fin yr. To be completed by EOM October.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Project for revoting	Project Details	Amount to Revote	Asset being created	Expansion / Renewal	Source of Funds	Completion Details incl reason for non-completion
Corporate Services						
InfoXpert	Installation of new document management system (InfoXpert) which will replace the old Bluepoint system.	64,838	Software	Renewal	General	Approved in March 2012, however considerable work involved in setting up software to Council's needs. Installation to be completed over the next month.
Computer Upgrades (Cabling Project)	Implementation of workstation and cabling (data and voice) project - involves connecting all desktops to Council's IT network with CAT6 cabling to facilitate VOIP and compliance of IT systems	129,200	Plant	Renewal	General	Contract awarded in June and lead in time required. Works commenced last week of June. Now complete.
Executive						
Coonabarabran Council Chambers	Construction of the new Council chambers	2,411,539	Buildings	Expansion	General 50%, internal loan 50%	Construction period is between March 2012 and November 2012. Currently being carried out by an external contractor, and 43% complete.
HR CIVICA Software Package	Installation of a new HR Software System (from Civica).	12,350	Software	Renewal	General	Project is currently nearing completion, and final implementation and running live planned for November (as per original schedule).

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Project for revoting	Project Details	Amount to Revote	Asset being created	Expansion / Renewal	Source of Funds	Completion Details incl reason for non-completion
Environmental and Community Services						
Coonabarabran Waste Management Capital Project	Expansion of existing landfill site	92,000	Land improvements	Expansion	General	Awaiting DA for expansion which was delayed due to complications. Expect to be completed in May 2013.
Coonabarabran Pool Capital Project	Proposed renovation of Coonabarabran pool. Relates to DA to be approved for use in grant submissions to fund capital works	25,000	Buildings	Renewals	General	Did not progress as was awaiting completion of CSP to gain a better understanding of community requirements.
Technical Services						
Deadman's Gully Capital	Major project to restore damaged road and rehabilitate pavement at Deadman's gully. Involved rock protection at culvert outlet and replacement of property fence.	48,222	Roads	Renewals	Grant funded	Project to be completed Dec 2012 (currently 95% complete) when bitumen sealing contractor available. Delay due to finalisation and design and staff resources being allocated to flood damage.
Local Roads – Digilah Road	Project to extend bitumen seal. Involves relocation of cattle grid, removal of some trees and rehabilitation and widening of existing concrete causeway	162,163	Roads	Expansion	Grant funded	Project to be completed Dec 2012 (currently 95% complete) when bitumen sealing contractor available. Delay due to finalisation and design and staff resources being allocated to flood damage.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Project for revoting	Project Details	Amount to Revote	Asset being created	Expansion / Renewal	Source of Funds	Completion Details incl reason for non-completion
Technical Services						
Local Roads – Gentle Annie Road	Project to extend bitumen seal. Involves removal of some trees and rehabilitation and widening of existing concrete causeway	180,291	Roads	Expansion	Grant funded	Project to be completed Dec 2012 (currently 10% complete) when bitumen sealing contractor available. Delay due to finalisation and design and staff resources being allocated to flood damage.
Local Roads- Dandry Road	Drainage improvements over short section of Dandry Rd	7,977	Roads	Expansion	Grant Funded	Project is 75% complete. To be finalised in early November 2012. Delay due to finalisation and design and staff resources being allocated to flood damage.
Local Roads Blackspots - Abbott St. Mendooran	Urban improvement project to provide bitumen sealed road to properties in Abbott St.	40,000	Roads	Expansion	General	Project to be completed in December when bitumen sealing contractor is available. Project commenced in early June, but wet conditions made progress impossible.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Project for revoting	Project Details	Amount to Revote	Asset being created	Expansion / Renewal	Source of Funds	Completion Details incl reason for non-completion
Technical Services						
Local Roads Bridges	Replacement of Baby Creek Bridge in the village of Ulamambri.	495,632	Bridges	Renewal	Loan Funded	Allocated time of project is two years and project is on target for completion within this time frame. Currently 30% complete, and expected to be completed in November 2012.
Premier Estate Rd Causeway	Construction of causeway to better control flood flows across Premier Estate road	38,300	Roads	Expansion	Grant Funded	Supplementary vote during the year, currently awaiting completion of design. Project is expected to be completed in Feb 2013.
Baradine Street Lighting capital (now kerb and guttering Castlereagh St Baradine)	Funds reallocated to kerbing and guttering project in Castlereagh St between Darling & Narren St.	23,000	Kerbs & Gutters	Expansion	General	Design not complete

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Project for revoting	Project Details	Amount to Revote	Asset being created	Expansion / Renewal	Source of Funds	Completion Details incl reason for non-completion
Technical Services						
R2R Programme	Combination of two projects, Coolah Creek road rehabilitation (\$90k) and Bingie Grumble road construction –sealing (\$150k)	165,029	Roads	Coolah Ck – Renewal Bingie Grumble - Expansion	Grant Funded	Bingie Grumble Rd project commenced late in financial year could not complete due to wet conditions. Coolah Creek Rd could not be completed as staff and resources involved in flood damage repairs. Bingie Grumble project is 50% complete. Coolah Creek project is 0% complete. To be completed by 30 December 2012.
Binnaway streets- Drainage Renshaw Street	Traffic management project to remove severity of 'dip' at the intersection of Renshaw Street and Bullindah Street.	20,000	Roads	Expansion	General	Several alternative solutions investigated to date however further investigation and design required to overcome technical difficulties. To be completed by 30 June.
Binnaway Streets - Kerb & Gutters	Improvement of street drainage by installation of concrete kerbing and guttering in Renshaw Street between Irons Street and Cisco Street.	40,000	Kerbs & Gutters	Expansion	General	Delayed due to incomplete design. Project is currently 0% complete. Expected completion April 2013.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Project for revoting	Project Details	Amount to Revote	Asset being created	Expansion / Renewal	Source of Funds	Completion Details incl reason for non-completion
Technical Services						
Coolah Sts-Binnia St Kerb Blisters	Streetscape improvements in Binnia Street including kerb blisters on corner of Martin St and Binnia St, and drainage and road pavement improvements.	92,581	Kerbs & Gutters	Expansion	General	Design not complete. Designs being undertaken by Consultants. Project is 0% complete. Expected completion April 2013.
Coolah Sts-Campbell St Footpath	Construction of concrete footpath on northern side of Campbell Street between Binnia Street and Cunningham Street.	55,000	Footpaths	Expansion	General	Design completed in June 2012. Project is 0% complete. Expected completion October 2013.
Coonabarabran Streets-Survey Old Common	Extension of bitumen seal on previously constructed works.	30,000	Roads	Expansion	General	Delayed due to construction staff resources not available due to flood damage work. Project is 0% complete. Expected completion December 2013.
Coonabarabran Footpaths	Improvement project to construct concrete footpath in Edwards Street, Coonabarabran near swimming pool.	91,384	Footpaths	Expansion	General	Design completed in June 2013. Project is 0% completed. Expected completion November 2013.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Project for revoting	Project Details	Amount to Revote	Asset being created	Expansion / Renewal	Source of Funds	Completion Details incl reason for non-completion
Technical Services						
Coonabarabran Town Streets Drainage	Major street Improvement project in Dalgarno to extend concrete culvert, construct Kerbing and Guttering and new earth footpath.	110,567	Kerbs and Gutters, & Culverts	Expansion	General	Designs & Specifications not finalised in time to meet construction timeframes. Construction staff allocated to flood damage projects. Project is 0% complete. Expected completion May 2013.
Belar St Kerb and Gutters	Extension of kerbing and guttering and underground drainage.	8,000	Kerbs and Gutters, Footpath & Culverts	Expansion	General	Designs complete. Project under investigation as allocated funds may not be sufficient to complete works. Project is 0% complete. Expected completion May 2013.
Dunedoo Kerb and gutters Talbragar (Band-Caigan)	Construction of kerbing and guttering, sealing of street shoulder.	50,000	Kerbs and Gutters / Roads	Expansion	General	Design incomplete. Staff allocated to flood damage repairs. Project is 0% complete. Expected completion April 2013.
Dunedoo Dish Drain –Tucklan /Wargundy	Construction of concrete dish drain in Tucklan Street at intersection of Bandulla Street (northern side).	18,000	Drainage	Expansion	General	Design incomplete. Staff allocated to flood damage repairs. Expected completion April 2013.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Project for revoting	Project Details	Amount to Revote	Asset being created	Expansion / Renewal	Source of Funds	Completion Details incl reason for non-completion
Technical Services						
Mendooran Benewa St Sealing	Urban improvement project to provide bitumen sealed road to properties in Benewa Street.	40,000	Roads	Expansion	General	Project commenced in early June, wet weather made progress impossible. Project is 0% complete. Expected completion December 2012 subject to Bitumen sealer availability.
Plant & Equipment Purchases	Replacement of Plant as per plant replacement program.	814,530	Plant	Renewal	General	Supply of plant issues due to the impact of floods and natural disasters. Plant ordered and awaiting delivery.
Minor Plant Purchases	Replacement of small plant and upgrading of pool equipment.	17,261	Plant	Renewal	General	Project commenced and will continue throughout the financial year.
Radio Network capital	Upgrade radio links and coverage.	20,000	Plant	Renewal	General	Awaiting availability of materials. Project has commenced with links being updated and now awaiting coverage maps for new repeater at Mendooran.
Streets Trees General Capital	Identification of street trees for inclusion in electronic maps, includes risk assessment.	33,000	Other	Expansion	General	Availability of suitably qualified staff. Project is 30% complete. Expected completion March 2013.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Project for revoting	Project Details	Amount to Revote	Asset being created	Expansion / Renewal	Source of Funds	Completion Details incl reason for non-completion
Technical Services						
Baradine Lions Park Upgrade	Replacement of toilet block in park at Baradine.	90,000	Structures	Expansion	General	Contractor availability issues. Project is 40% complete. Expected completion November 2012.
Erosion Control Neilson Park	Placement of rock to prevent further erosion in river bank in Neilson Park.	36,596	Land Improvements	Renewal	General	Availability of staff and contractors as well as availability of rock material. Project is 40% complete. Expected completion November 2012.
Baradine Street Trees	Street tree project completed, carryover funds required to supplement budget for construction of toilet block. Previously approved by Council.	15,717	Structures	Expansion	General	Contractor unavailable. Project is 40% complete. Expected completion is November 2012.
Robertson Oval Project	Repairs to roof and kiosk at Robertson Oval, Dunedoo.	26,000	Structures	Renewal	General	Works could not commence until current sporting season completed. Project is 10% complete. Expected completion November 2012.
Coonabarabran Aerodrome Capital	Replacement of damaged boundary fence.	10,000	Structures	Renewal	General	Fencing contractor not available. Project completed in the New Financial Year.
Total:		\$5,657,934				

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

ANNEXURE B

The projects excluded from the above amended revote request are detailed in the following table:

Project for revoting	Amount to Revote
Coonabarabran Water Mains Extension	100,000
Coonabarabran Water Mains Extension John to Robertson Street	60,000
Coolah Water Reservoirs Capital	12,785
Coolah Water Pump Stn Capital	5,000
Dunedoo Minor Plant and Equipment	3,000
Dunedoo Water Bandulla / Merrygoen Mains	50,000
Mendooran Water Augmentation	30,000
Baradine Sewer Treatment Plant Capital	10,000
Coonabarabran Sewer Mains Relining Project	100,000
Coonabarabran Sewer Smoke Test & Inspection Capital	60,000
Coolah Water Mains Replacements	34,987
Coolah Water Fluoridation Capital	20,177
Coolah Water Mains Extensions	80,369
Coonabarabran Water Rising Main 200m Section	178,570
Baradine Water Treatment Plant Building Improvements	16,964
Binnaway Water Fluoridation Capital	14,449
Binnaway Water Mains Replacement	146,742
Dunedoo Water Mains Replacement S	155,132
Dunedoo Medical Centre	3,900
Data dot software	3,489
Coolah Council Chambers Air-conditioning	20,000
Reduction in R2R program Budget	30,000
Total:	1,135,564

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Item 11 Request to Rent 137 Martin Street Coolah

Division:	Corporate Services	
Management Area:	Property and Risk	
Author:	Manager Property and Risk - Jennifer Parker	
CSP Key Focus Area:	Public Infrastructure and Services	
Priority / Strategy:	P12 The long-term wellbeing of our communities is dependent on the ongoing provision of high quality services in health and aged care services in health and aged care, education, policing and public safety, child, youth and family support, environmental protection and land management.	
File Ref:	Function: Council Properties	Activity: Usage – Tenancy

Background

Council has received a letter from a Registered Nurse who is currently on a three (3) month contract in Coolah requesting the option to rent 137 Martin Street. He has advised that both he and his wife would like to take up permanent positions at the Hospital but there is currently no vacant rental accommodation in Coolah.

The residence at 137 Martin Street is currently vacant.

Council's Residential Property Policy (Strategic 1.10) aims to ensure that Council owned residential properties are utilised for the best outcome for Council. Housing is recognised as being of short supply in Coolah and the opportunity to provide staff premises is a positive recruitment tool for Council, being an incentive to attract professional staff to work in the Shire.

Should a property become vacant other staff may apply to rent the property and the Landlord (Director Corporate Services) may seek the approval of the General Manager to offer a tenancy to the applicant.

Options

In 2010, there was a similar request to Council about the same residence and Council resolved to offer a short term lease to a new Ambulance Officer who was finding it difficult to rent in Coolah. At that time there was no staff vacancy or recruitment process in place for positions based in the Coolah office, and the Ambulance Officer rented the house for a period of 4-5 months.

Council may determine to provide a short term lease agreement to the non staffer; ie. A NSW Health employee. This would provide an immediate cash income and the recruitment process for the two Management positions may not be successful again for an unspecified timeframe. This decision would also support a short term need for accommodation for workers of the Coolah Health Service.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Financial Considerations

137 Martin Street is rented out at a commercial level with an expected income of \$9,360 per annum when fully tenanted. It is an employment incentive to attract appropriately qualified professional staff.

Like all of Council's residential properties this one is in need of minor renovations and maintenance as is expected with houses of this age; which is been undertaken within current budget.

Summary

There is a shortage of available executive accommodation in the shire making it harder for Council and NSW Health to entice employees of a qualified and technical nature. The residential accommodation available in Coolah is utilised to act as an incentive for Council employees.

Council is in the process of recruiting management staff to the Coolah office; being the Manager Warrumbungle Water and Manager Civil Projects. With the lack of domestic rental accommodation in the area Council utilises the available housing as an employment incentive to attract staff.

There are two (2) houses currently available in Coolah and both will be used in Position Vacant job advertising.

The house at 137 Martin Street had been the accommodation for the Manager Water and Sewerage and has only been made vacant in the last three (3) weeks. The house is in the process of minor refurbishment and repair that will take about two (2) months to complete. The rental expected when a tenant is occupying the house is \$180 per week. The other vacant property is at 4 Irwin Street. This house has only recently been painted and recarpeted, so the place is clean and tidy. It is essentially ready to rent and will attract a market rate of \$110 to \$150 per week.

RECOMMENDATION

That Council not accede to the request to rent staff housing premises at 137 Martin Street to a member of the public based on the imminent appointment of Manager Civil Projects and recruitment of Manager Warrumbungle Water and Sewerage.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

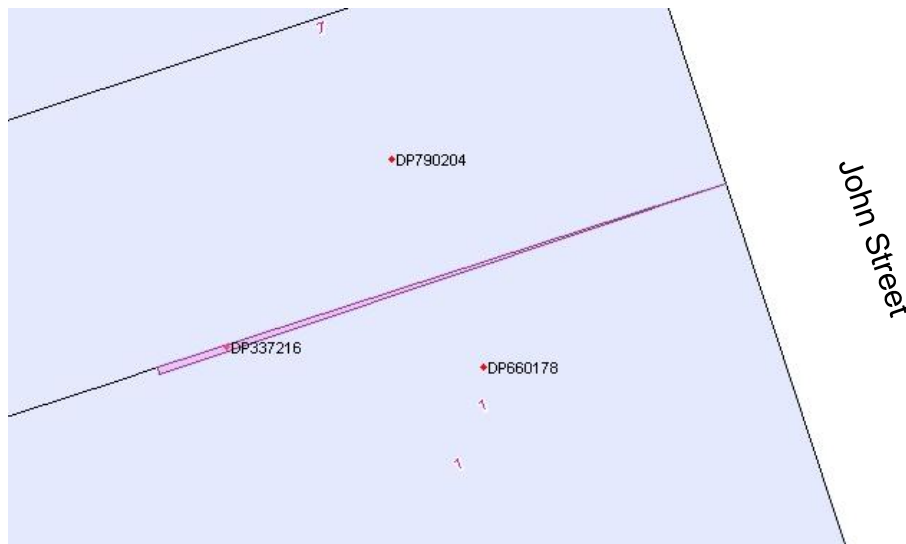
Item 12 Gift of Land Lot 1 DP 337216

Division:	Corporate Services
Management Area:	Property and Risk
Author:	Manager Property and Risk - Jennifer Parker
CSP Key Focus Area:	Public Infrastructure and Services
Priority / Strategy:	RU1 Land use planning across the shire needs to ensure the retention of the rural character of the area whilst encouraging ecologically sustainable development
File Ref:	Function: Council Properties
	Activity: Acquisition, Lease & Disposal – NON Council Land

Background

Council has received a letter from the solicitor of a landowner offering Council as a gift a small portion of land being Lot 1 DP 337216, Assessment number 1956-1.

The land in question seems to be a surveying anomaly relating to a previous pathway between buildings in John Street Coonabarabran. The land size is 1.4m² and is not accessible from John Street.



Options

Council could either accept this gift of land and leave it as vacant land or reject the offer.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Financial Considerations

The property 2012-2103 General Rates is \$497.79, which includes domestic waste availability. The Valuer General valuation is \$140. The solicitors have been instructed by their client to offer to transfer the Land to Council for no consideration ie at no cost to Council.

Summary

The current land owner has acknowledged that they have no use for this piece of property that incurs the minimum base rate charged by Council.

This land has no tenable use for Council now or in the future and is not visible or in any sense available for any land use.

RECOMMENDATION

That Council decline this offer of a Gift of Land being Lot 1 DP 337216 since the property is of no use to Council.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Item 13 MOU Community Development Coordinators 2012-2013

Division:	Corporate Services	
Management Area:	Economic Development and Tourism	
Author:	Manager Economic Development and Tourism - Aileen Bell	
CSP Key Focus Area:	Community and Culture	
Priority / Strategy:	CC5 Appropriate support needs to be provided to smaller communities across the shire to ensure they remain sustainable	
File Ref:	Function: Community Services	Activity: Agreements

Background

Since 2005 Warrumbungle Shire has provided funds to each of the small communities (Baradine, Binnaway, Mendooran, Dunedoo and Coolah) to employ the services of a Community Development Coordinator (CDC) whose role is to liaise with their individual communities to identify development opportunities and prepare funding submissions for local projects.

The funding is distributed to the community organisations in each town and is subject to the organisation entering into, and adhering to, a Memorandum of Understanding (MOU) with Council.

In summary, the conditions of funding are the requirement of each community organisation to engage the services of a Community Development Coordinator for a minimum of 10 hours each week and attain from external grant funds the equivalent to \$16,000. In addition support is to be provided to community events and the organisation must represent on Council's Tourism and Economic Development Committee.

Currently the funds can also be used for employment related expenses (tax, superannuation and workers compensation insurance) and there is a requirement that the organisation will adhere to EEO and WH&S responsibilities.

Each organisation has an operational model to facilitate the employment of the coordinator.

Issues

In most cases, community organisations are adhering to the agreement, particularly as they relate to the expenditure of funds provided for the employment of the CDC. However in some cases organisations have chosen to employ their CDC at a lower hourly rate and then use the excess funds to offset other costs within the organisation such as office power and computer; in some cases the funds have been used to pay for other executive services to the organisation as shown in Table 1.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Table 1: Community Development Coordinator Program Summary

Group	Employment	Office Space	Use of Council funds allocated for CDC employment	Additional uses of the CDC allocation	Reporting 2011-2012
Dunedoo District Development Group	Position Vacant	Within Dunedoo Multipurpose Centre provided at no cost	100% Development Coordinator as per MOU.	Has purchased a computer for Coordinator	2011/12 Financials and Annual Report outstanding. Total \$3,950 grant funding to March 2012.
Mendooran District Development Group	Employee	Within RTC/Post Office provided at no cost	100% Development Coordinator as per MOU	N/A	2011/12 Financials and Annual Report provided as per MOU. Total \$24,275 grant funding for year.
Binnaway Progress Association	Contractor	Within Craft Shop owned by Progress Association	90% Development Coordinator	Has purchased office air conditioner and computer for Coordinator	2011/12 Financials and Annual Report provided as per MOU. Total \$34,479 grant funding for year.
Baradine Progress Association	Contractor	Within RTC owned by Progress Association	100% Development Coordinator as per MOU	N/A	2011/12 Financials and Annual Report provided as per MOU. Total \$141,599 grant funding for year.
Coolah District Development Group	Contractor	Home Office	75% Development Coordinator	Balance allocated to Treasurer costs allowance	2011/12 Financials and Annual Report outstanding. Total \$1,000 grant funding to March 2012.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

In consultation with the CDC's, the Manager of Economic Development and Tourism reviewed the conditions of the MOU and circulated it to the organisations seeking feedback. While some organisations have been happy to proceed with the conditions of the MOU, some have chosen to continue paying other expenses from the contribution. One group has indicated they will withdraw from the project if the use of funds remain prescribed as currently set out in the MOU.

In some cases groups want to fund the operational expenses of their office – power, equipment, stationery etc. which would be considered allowable expenses should the amendment be supported by Council.

Options

An amendment to the conditions in the previous MOU is recommended to Council for consideration to ensure ongoing participation of all communities in the CDC project.

The recommended amendment to item 2 which refers to Council's financial contribution is as follows adds an item 2.3;

2. Council's financial contribution of \$16,000 is limited to be used for the following employment related expenses:

2.1 the engagement of a Community Development Co-ordinator (CDC) employed for a minimum of ten (10) hours per week;

2.2 employment related expenses which shall include the payment of respective workers compensation premium, and tax and superannuation for the employee

2.3 *Community Development Coordinator office related expenses.*

Financial Considerations

The allocated funding from Council for this project is \$80,000 per year and is paid directly to each organisation in three (3) payments of \$6,000, \$5,000 and \$5,000. The budget has been included in the 2012-2013 Operational Plan.

Summary

Each of the communities across Warrumbungle Shire has its own strong personality and local level people are best to make decisions about the specific needs of the community and how they deal with local issues and solutions. Through the CDC program, Council is able to exercise its commitment to local autonomy for each of the communities and the facilitation of the Community Strategic Plan.

The program provides for ongoing positive engagement with the wider community through capacity building and the encouragement of autonomous action around identified community needs. The amendment to the MOU provides flexibility to each group to manage this funding whilst not reducing the expected outcomes of attainment of external grant funds matching Council's contribution and support to community events/activities.

The proposed revised MOU is as follows:

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

MEMORANDUM OF UNDERSTANDING

Community Development Coordinator Project

Warrumbungle Shire Council 2012-2013

This Memorandum of Understanding is made on the 30th day of June, 2012 between the _____ (hereinafter named 'the Group') and Warrumbungle Shire Council, (hereinafter called 'Council'), for the period 1 July 2012 to the 30 June 2013.

Council undertakes to provide the Group with the following:

A cash grant of \$16,000 towards the employment or contracting of services of a part-time
Community Development Coordinator for one year.

Payments will be made upon receipt of a Tax Invoice from the Development Group on the following basis:

July	\$6,000 plus GST
November	\$5,000 plus GST
March	<u>\$5,000 plus GST</u>
	<u>\$16,000 plus GST</u>

Council's direct financial contribution to the Group is limited to that stated above.

The Group undertakes to meet the following conditions as part of this agreement:

1. Be incorporated and maintain public liability insurance coverage of \$20 million (a copy of the Group's Incorporation number and Certificate of Currency should be affixed to this agreement);
2. Council's financial contribution of \$16,000 is limited to be used for the following employment related expenses:
 - 2.1. the engagement of a Community Development Co-ordinator (CDC) employed for a minimum of ten (10) hours per week;
 - 2.2. employment related expenses which shall include the payment of respective workers compensation premium, and tax and superannuation for the employee
 - 2.2 Community Development Coordinator office related expenses.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

3. The Group must adhere to all employer responsibilities for Equal Employment Opportunities and Workplace Health and Safety.
 - 3.1. In the event of the position becoming vacant, a full and proper recruitment process must be implemented and a Council representative (Councillor or staff) be invited to join the selection panel.
4. The CDC is to achieve the following outcomes:
 - 4.1. It is expected that the Coordinator gain with, or on behalf of the Community Group or other community groups, grant funding of equivalent to \$16,000 per annum.
 - 4.2. CDC and/or a representative of the Group to attend at least 80% Tourism and Economic Development (TED) meetings and actively participate in TED activities as relevant.
 - 4.3. Provide support to locally based community organisations to coordinate and promote local events.
 - 4.4. Meet the following reporting regime:
 - 4.4.1. Quarterly to Council – Copy of Coordinator’s Report
 - 4.4.2. Annually to Council – Copy of the Coordinators Annual Report and Groups Financial Statement
5. The Coordinators annual report and outcomes will be reviewed by Council and the Group on an annual basis prior to the next years funding being approved.
6. The Community Development Coordinator will not hold a position on the executive of the Group ie. President, Secretary, Public Officer or Treasurer.

The Group

Warrumbungle Shire Council

President

Mayor

Secretary

General Manager

Date

Date

RECOMMENDATION

That Council accepts the proposed amendments to the Community Development Coordinator MOU and adopts the MOU for the Community Development Coordinator Project for 2012-2013.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Item 14 Community Building Partnerships Program 2012/13

Division:	Corporate Services	
Management Area:	Economic Development and Tourism	
Author:	Manager Economic Development and Tourism - Aileen Bell	
CSP Key Focus Area/s:	Recreation and Open Space	
Priority / Strategy:	RO1 The planning and provision of local sports and recreation facilities and parklands should reflect community needs and future demographic changes.	
File Ref:	Function: Parks and Reserves	Activity: Reserves – Parks

Background

The NSW Government has announced that the Community Building Partnership (CBP) program will be conducted in 2012/13 which provides funds for community groups and local councils to invest in community infrastructure. Incorporated not-for-profit community organisations and local councils are invited to apply for funding to build and improve community facilities in their local area. Grant funding of \$200,000 will be made available for every electoral district with an additional \$100,000 for electorates identified with higher unemployment rates.

The criteria and process of application is the same as that for the CBP in 2011, in which Council was successful in attaining funding for the Flix in the Stix theatre and kitchen refurbishment at the Community Services building in Coonabarabran.

Criteria for funding include demonstration of how the project will benefit the local community through the building or improvement of facilities to deliver positive social, recreational or environmental outcomes.

Applications from local councils require a commitment of matching funding by the Council.

Projects should be ready to commence by early 2013 and be completed before the end of March 2014.

Members of Parliament will provide comments and recommendations on the suitability and priority of eligible proposals within their electoral district for the Premier's consideration. This means that Barwon has a total of \$300,000 for distribution to communities across the electorate in what will be a highly competitive process.

Applications must be completed and lodged by 30 October 2012 and councils may submit one application only.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Issues

Projects that already have a budget allocation but that additional funds could be utilised to enhance the community benefit have been identified for this purpose. Council is being asked to consider and formally nominate a project for the application to proceed. Once a decision has been made by Council an application can be prepared; this process will include a call for letters of support from community users of the facility for the applicant project. It is important that the applicant demonstrates how the project benefits the community through the building or improvement of facilities to deliver positive social, recreational or environmental outcomes.

Options

Two projects which have been funded in the 2012-2013 Operational Plan which meet the funding criteria have been proposed for Council consideration. Both projects are in Urban Services and are yet to be commenced.

Project 1: Robertson Oval in Dunedoo.

An allocation of \$42,000 to upgrade the irrigation system – to purchase and install a bore, tank, pump and pipes. This budget is for stage one of an irrigation system to the main oval; stage 2 which could be the subject of this funding program is intended to extend this irrigation system to include the netball and mini-league areas of Robertson Oval. At the June 2012 Council meeting a supplementary vote of \$26,000 was allocated for urgent work at the Robertson Oval following an inspection that revealed the kitchen area condemned; the supplementary vote was sourced from funds held under the S94A Plan. At that meeting it was also resolved that a committee be established; nominations from the community have been called and a decision on the membership of the committee is to be finalised.

Project 2: Baradine Oval

An allocation of \$15,000 (2012-2013 Operational Plan) for the installation of hot water and repair and paint fences at the oval. An additional \$15,000 could provide some value adding to grandstand that would essentially complete the grandstand upgrade which commenced with RLCIP federal funding grant a number of years ago.

Financial Considerations

The opportunity of this funding is to value add to one of these existing projects to achieve additional outcomes to meet the community infrastructure needs. A successful funding application for Robertson Oval for \$20,000 would provide a total of \$62,000 to see both Stages 1 and 2 completed in year one.

In Summary

Each oval is utilised by the community. However based on the additional projects at Robertson Oval a very good application could be submitted that delivers higher levels of social and recreational outcomes. The installation of a more reliable and sustainable water supply and reticulation would reflect Council's commitment to environmental responsibility. Successful funding would provide for completion of the project in one year.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Upgrade to irrigation – includes bore, pump, tank and pipes	\$42,000
Grant funding – additional irrigation and pipes/ taps for expansion to the Netball and Mini-league areas of oval.	\$20,000

Recommendation:

That Council endorse the submission to the NSW Government Community Building Partnership Program 2013 for the Robertson Oval Project for \$20,000.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Item 15 Review of Swimming Pool Opening Times and Requirement for Lifeguards

Division:	Technical Services	
Management Area:	Urban Services	
Author:	Director Technical Services – Kevin Tighe	
CSP Key Focus Area:	Recreation and Open Space	
Priority / Strategy:	R01 The planning and provision of local sports and recreation facilities and parklands should reflect community needs and future demographic changes.	
File Ref:	Function: Council Properties	Activity: Swimming Pools

Background

Each year the opening times and general operations at each of the six (6) swimming pools in the Shire are reviewed and if warranted changes are made to provide a better service to users. Significant work has occurred over the last two to three years on establishing acceptable opening times and on establishing reliable staff rosters. This report canvasses a number of recurring issues and options for opening times are proposed.

Issues

The overall management of the swimming pools in 2012/13 moves from Environmental Services to Technical Services in accordance with the organisation structure agreed to by Council on 15 December 2011. A significant feature in terms of managing operations at the pools is establishment of a full time Pool Supervisor. Rather than being employed for just the swimming pool season, the Pool Supervisor will be a permanent full time position. Another key feature of the new organisation structure is establishment of Urban Services Supervisors in each town. The position of Pool Supervisor and the position of Urban Services Supervisor report to the Manager Urban Services and through this connection there is expected to be efficiency gains in overall maintenance and operation of the pools.

The opening times on a 'pool day' generally consists of three sessions; early morning, morning and afternoon sessions. As well as these three sessions, there are special events at each pool such as learn to swim classes, school sports carnivals and swim club events which are subject to a booking procedure.

A recurring issue each season is the level of patronage at each pool in each of the sessions. Patronage levels are influenced by several factors including water temperature, school holiday periods and special events. Council employs lifeguards on a casual basis to supervise activities at each pool and there is a lifeguard in attendance whenever the pool is opened regardless the level of patronage.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

The Department of Local Government has produced a 'Practice Note 15 – Water Safety', to assist Councils in NSW carry out their water safety functions and responsibilities. Whilst the publication is not a standard as such, it provides comprehensive guidance to Councils and could be used as a reference document in any legal case that might arise. The risk management approach to management of activities at a public swimming raises the possibility that pools with low patronage may not need to be supervised. For example, not providing supervision during the early morning and morning sessions may be an acceptable risk, particularly during school term periods.

Statewide Mutual has an interest in how Council manages the operations and in particular how the risk at each swimming pool is managed. Publications from Statewide Mutual provide guide on how risk should be managed. Guidance in the form of publications is also available from the Royal Life Saving Society of Australia.

A significant issue for each of the pools is ongoing maintenance and renewal of asset components. Each pool generally receives maintenance attendance by lifeguards during the pool season. The required level of attention to maintenance requirements is difficult to achieve at times by lifeguards who are employed on a casual basis and swimmers in the water are their main priority.

Options

Council has discretion regarding opening times for each of the pools and also in relation to when the season commences and when it ends.

Historically there are three distinct periods within the overall pool season are they are;

- Season opening to 1st Weekend in December.
- The period December, January, February.
- End of February to Season close.

Traditionally the season opens on the last weekend in October, which this year is Saturday 27 October 2012 and the season closes last weekend in March, and for this season that weekend is Sunday 31 March 2013. There is no proposal to change the date of opening and closing, however, changes may be made if forecast and ongoing weather conditions are favourable and there is strong demand to open the pool.

In relation to opening times, Council may wish to continue with previously adopted schedule which is outlined in Attachment 1.

Council may wish to give consideration to providing lifeguard supervision to pools for selective sessions as outlined in Attachment 2. At the time of writing this report, the necessary risk management documentation to support supervision requirements at the pools has not been prepared. Council may wish to receive a report specifically on risk management of pool supervision by lifeguards.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Council may wish to employ pool lifeguards on a permanent basis rather than a casual basis. Under this scenario, Council employees would act as lifeguards during the pool season and become available to work in other areas of the organisation during the off season. The purpose of having full time employees responsible for a pool is to provide a higher level of attention to maintenance and renewal of asset components. However, even with full time employees at each pool, there will still be some requirement for employment of casual staff during peak times in the season.

Financial Considerations

The 2012/13 budget allocation for operation of the pools is based on opening hours as outlined in Attachment 1. That is, if Council adopts opening times as outlined in Attachment 1, there is not expected to be any change to existing budget allocation.

If the risk of not providing lifeguards for some sessions is acceptable there is a potential for a reduction in wages costs of around 20%. That is, if opening times outlined in Attachment 2 are adopted the potential reduction in costs associated with supervision and lifeguards is around \$55,000 per year.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Attachment 1

WSC POOL HOURS – 2012/13 SEASON

Season commences on Saturday 27 October 2012 and concludes on
Sunday 31 March 2013

BINNAWAY

Pool Opening Hours Binnaway (October & November)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap	Nil	Nil	6.30am- 8.00am	6.30am- 8.00am	6.30am- 8.00am	Nil	Nil
Morning	Nil	11.30am- 1.00pm	11.30am- 1.00pm	11.30am- 1.00pm	11.30am- 1.00pm	11.30am- 1.00pm	Nil
Evening	1.30pm- 6.00pm	2.00pm- 6.00pm	2.00pm- 6.00pm	2.00pm- 6.00pm	2.00pm- 6.00pm	2.00pm- 6.00pm	1.30pm- 6.00pm

Pool Opening Hours Binnaway (December January & February)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap	Nil	Nil	6.30am- 8.00am	6.30am- 8.00am	6.30am- 8.00am	Nil	Nil
Morning	11.30am- 1.00pm	11.30am- 1.00pm	11.30am- 1.00pm	11.30am- 1.00pm	11.30am- 1.00pm	11.30am- 1.00pm	11.30am- 1.00pm
Evening	1.30pm- 6.00pm	2.00pm- 6.00pm	2.00pm- 6.00pm	2.00pm- 6.00pm	2.00pm- 6.00pm	2.00pm- 6.00pm	1.30pm- 6.00pm

Pool Opening Hours Binnaway (March)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap	Nil	Nil	Nil	Nil	Nil	Nil	Closed
Morning	Nil	Nil	Nil	Nil	Nil	Nil	
Evening	1.30pm- 6.00pm	1.30pm- 6.00pm	1.30pm- 6.00pm	1.30pm- 6.00pm	1.30pm- 6.00pm	1.30pm- 6.00pm	

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

BARADINE

Pool Hours Baradine (October & November)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap	Nil	Nil	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	Nil	Nil
Morning	Nil	11.30am-1.00pm	Nil	11.30am-1.00pm	Nil	11.30am-1.00pm	Nil
Evening	1.30pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	1.30pm-6.00pm

Pool Hours Baradine (December, January & February)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap	Nil	Nil	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	Nil	Nil
Morning	11.30am-1.00pm	11.30am-1.00pm	Nil	11.30am-1.00pm	Nil	11.30am-1.00pm	11.30am-1.00pm
Evening	1.30pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	1.30pm-6.00pm

Pool Opening Hours Baradine (March)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap	Closed	Nil	Nil	Nil	Nil	Nil	Nil
Morning		11.30am-1.00pm	Nil	11.30am-1.00pm	Nil	11.30am-1.00pm	Nil
Evening		2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	1.30pm-6.00pm

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

COONABARABRAN

Pool Opening Hours Coonabarabran (October & November)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap	Nil	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	Nil
Morning	Nil	10.00am-1.00pm	10.00am-1.00pm	10.00am-1.00pm	10.00am-1.00pm	10.00am-1.00pm	Nil
Evening	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm

Pool Opening Hours Coonabarabran (December, January & February)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap	Nil	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	Nil
Morning	11.00am-1.00am	10.00am-1.00pm	10.00am-1.00pm	10.00am-1.00pm	10.00am-1.00pm	10.00am-1.00pm	11.00am-1.00pm
Evening	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm

Pool Opening Hours Coonabarabran (March)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap	Closed	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	Nil
Morning		10.00am-1.00pm	10.00am-1.00pm	10.00am-1.00pm	10.00am-1.00pm	10.00am-1.00pm	Nil
Evening		1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

COOLAH

Pool Hours Coolah (October & November)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap	Nil	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	Nil
Morning	Nil	Nil	9.30am-11.30am	Nil	Nil	9.30am-11.30am	Nil
Evening	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm

Pool Hours Coolah (December & February)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap	Nil	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	Nil
Morning	11.00am-1.00pm		9.30am-11.30pm			9.30am-11.30am	11.00am-1.00pm
Evening	2.00pm-7.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-7.00pm

Pool Hours Coolah (January holidays only)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Morning	11.00am-1.00pm	9.00am-11.30pm	9.00am-11.30pm	9.00am-11.30pm	9.00am-11.30pm	9.00am-11.30am	11.00am-1.00pm
Evening	2.00pm-7.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	2.00pm-6.00pm	2.00pm-7.00pm

Pool Opening Hours Coolah (March)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap	Closed	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	Nil
Morning		Nil	9.30am-11.30am	Nil	Nil	9.30am-11.30am	Nil
Evening		1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

DUNEDOO

Pool Hours Dunedoo (October & November)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap	Nil	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	Nil
Morning	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Evening	1.30pm-6.00pm	1.00pm-6.00pm	1.00pm-6.00pm	1.00pm-6.00pm	1.00pm-6.00pm	1.00pm-6.00pm	1.30pm-6.00pm

Pool Hours Dunedoo (December & February)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap	Nil	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	Nil
Morning	11.00am-1.00pm						11.00am-1.00pm
Evening	2.00pm-7.00pm	2.00pm-7.00pm	2.00pm-7.00pm	2.00pm-7.00pm	2.00pm-6.00pm	2.00pm-7.00pm	2.00pm-7.00pm

Pool Hours Dunedoo (January School Holidays)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap	Nil	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	Nil
Morning	11.00am-1.00pm	11.00am-1.00pm	11.00am-1.00pm	11.00am-1.00pm	11.00am-1.00pm	11.00am-1.00pm	11.00am-1.00pm
Evening	2.00pm-7.00pm	2.00pm-7.00pm	2.00pm-7.00pm	2.00pm-7.00pm	2.00pm-6.00pm	2.00pm-7.00pm	2.00pm-7.00pm

Pool Opening Hours Dunedoo (March)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap	Nil	Closed	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	Nil
Morning	Nil		Nil	Nil	Nil	Nil	Nil
Evening	1.30pm-6.00pm		1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

MENDOORAN

Pool Hours Mendooran (October & November)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap	Nil	Nil	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	Nil
Morning	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Evening	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm

Pool Hours Mendooran (December & February)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap	Nil	Nil	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	Nil
Morning	11.00am-1.00pm	Nil	Nil	Nil	Nil	Nil	11.00am-1.00pm
Evening	2.00pm-7.00pm	2.00pm-7.00pm	2.00pm-7.00pm	2.00pm-7.00pm	2.00pm-7.00pm	2.00pm-7.00pm	2.00pm-7.00pm

Pool Hours Mendooran (January School Holidays)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap	Nil	Nil	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	Nil
Morning	11.00am-1.00pm	Nil	Nil	Nil	Nil	Nil	11.00am-1.00pm
Evening	2.00pm-7.00pm	2.00pm-7.00pm	2.00pm-7.00pm	2.00pm-7.00pm	2.00pm-7.00pm	2.00pm-7.00pm	2.00pm-7.00pm

Pool Hours Mendooran (March)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap	closed	Nil	Nil	Nil	Nil	Nil	Nil
Morning		Nil	Nil	Nil	Nil	Nil	Nil
Evening		1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Attachment 2

Unattended

Supervisor

COONABARABRAN

Pool Opening Hours Coonabarabran (November)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap		6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	
Morning		10.00am-3.00pm	10.00am-3.00pm	10.00am-3.00pm	10.00am-3.00pm	10.00am-3.00pm	
Evening	3.00pm-6.00pm	3.00pm-6.00pm	3.00pm-6.00pm	3.00pm-6.00pm	3.00pm-6.00pm	3.00pm-6.00pm	3.00pm-6.00pm

Pool Opening Hours Coonabarabran (School Holidays)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap	Nil	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	Nil
Morning	11.00am-1.00pm	10.00am-1.00pm	10.00am-1.00pm	10.00am-1.00pm	10.00am-1.00pm	10.00am-1.00pm	11.00am-1.00pm
Evening	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm	1.30pm-6.00pm

Pool Opening Hours Coonabarabran (March)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	
Morning	10.00am-3.00pm	10.00am-3.00pm	10.00am-3.00pm	10.00am-3.00pm	10.00am-3.00pm	10.00am-3.00pm	
Evening	3.00pm-5.00pm	3.00pm-5.00pm	3.00pm-5.00pm	3.00pm-5.00pm	3.00pm-5.00pm	3.00pm-5.00pm	3.00pm-5.00pm

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Unattended

Supervisor

BARADINE

Pool Opening Hours Baradine (October – February)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap	Nil	Nil	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	Nil	Nil
Morning	Nil	11.30am-1.00pm	Nil	11.30am-1.00pm	Nil	11.30am-1.00pm	Nil
Evening	1.30pm-6.00pm	3.00pm-6.00pm	3.00pm-6.00pm	3.00pm-6.00pm	3.00pm-6.00pm	3.00pm-6.00pm	1.30pm-6.00pm

Pool Opening Hours Baradine (School Holidays)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap	Nil	Nil	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	Nil	Nil
Morning	11.30am-1.00am	11.30am-1.00pm	Nil	11.30am-1.00pm		11.30am-1.00pm	11.30am-1.00pm
Evening	1.30pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	1.30pm-6.00pm

Pool Opening Hours Baradine (March)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap		Nil	Nil	Nil	Nil	Nil	Nil
Morning		11.30am-1.00pm	Nil	11.30am-1.00pm	Nil	11.30am-1.00pm	Nil
Evening	2.00pm-5.00pm	2.00pm-5.00pm	2.00pm-5.00pm	2.00pm-5.00pm	2.00pm-5.00pm	2.00pm-5.00pm	1.30pm-5.00pm

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Unattended

Supervisor

BINNAWAY

Pool Opening Hours Binnaway (October – December and Part February)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap			6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	Nil	
Morning		11.30am-3.00pm	11.30am-3.00pm	11.30am-3.00pm	11.30am-3.00pm	11.30am-3.00pm	
Evening	1.30pm-6.00pm	3.00pm-6.00pm	3.00pm-6.00pm	3.00pm-6.00pm	3.00pm-6.00pm	3.00pm-6.00pm	3.30pm-6.00pm

Pool Opening Hours Binnaway (School Holidays)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap			6.30am-8.00am	6.30am-8.00am	6.30am-8.00am		
Morning	11.30am-1.00pm	11.30am-1.00pm	11.30am-1.00pm	11.30am-1.00pm	11.30am-1.00pm	11.30am-1.00pm	11.30am-1.00pm
Evening	1.30pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	1.30pm-6.00pm

Pool Opening Hours Binnaway (March)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap							
Morning							
Evening	2.00pm-5.00pm	2.00pm-5.00pm	2.00pm-5.00pm	2.00pm-5.00pm	2.00pm-5.00pm	2.00pm-5.00pm	2.00pm-5.00pm

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Unattended

Supervisor

COOLAH

Pool Opening Hours Coolah (October – December and Part February)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap	6.30am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am -	6.30am-8.00am	
Morning			9.30am			9.30am	
Evening	3.00pm-6.00pm	3.00pm-6.00pm	3.00pm-6.00pm	3.00pm-6.00pm	3.00pm-6.00pm	3.00pm-6.00pm	3.00pm-6.00pm

Pool Opening Hours Coolah (School Holidays)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap		6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	
Morning	11.00am-1.00pm		9.30am-11.30pm			9.30am-11.30am	11.00am-1.00pm
Evening	2.00pm-7.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-6.00pm	2.00pm-7.00pm

Pool Opening Hours Coolah (March)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap	6.30am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	6.30am-8.00am	
Morning			9.30am			9.30am	
Evening	3.00pm-6.00pm	3.00pm-6.00pm	3.00pm-6.00pm	3.00pm-6.00pm	3.00pm-6.00pm	3.00pm-6.00pm	3.00pm-6.00pm

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Unattended

Supervisor

DUNEDOO

Pool Opening Hours Dunedoo (October – December and Part February)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap		6.30am-	6.30am-	6.30am-	6.30am-	6.30am-	
Morning	3.00pm	3.00pm	3.00pm	3.00pm	3.00pm	3.00pm	3.00pm
Evening	3.00pm- 6.00pm	3.00pm- 6.00pm	3.00pm- 6.00pm	3.00pm- 6.00pm	3.00pm- 6.00pm	3.00pm- 6.00pm	3.00pm- 6.00pm

Pool Opening Hours Dunedoo (School Holidays)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap		6.30am- 8.00am	6.30am- 8.00am	6.30am- 8.00am	6.30am- 8.00am	6.30am- 8.00am	
Morning	11.00am -1.00pm	11.00am- 1.00pm	11.00am- 1.00pm	11.00am- 1.00pm	11.00am- 1.00pm	11.00am- 1.00pm	11.00am -1.00pm
Evening	2.00pm- 7.00pm	2.00pm- 7.00pm	2.00pm- 7.00pm	2.00pm- 7.00pm	2.00pm- 6.00pm	2.00pm- 7.00pm	2.00pm- 7.00pm

Pool Opening Hours Dunedoo (March)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap	6.30am-	6.30am-	6.30am-	6.30am-	6.30am-	6.30am-	6.30am-
Morning	3.00pm	3.00pm	3.00pm	3.00pm	3.00pm	3.00pm	3.00pm
Evening	3.00pm- 6.00pm		3.00pm- 6.00pm	3.00pm- 6.00pm	3.00pm- 6.00pm	3.00pm- 6.00pm	3.00pm- 6.00pm

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Unattended

Supervisor

MENDOORAN

Pool Opening Hours Mendooran (October – November and Part December and February)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap		6.30am-	6.30am-	6.30am-	6.30am-	6.30am-	
Morning		3.00pm	3.00pm	3.00pm	3.00pm	3.00pm	
Evening	3.00pm- 6.00pm	3.00pm- 6.00pm	3.00pm- 6.00pm	3.00pm- 6.00pm	3.00pm- 6.00pm	3.00pm- 6.00pm	3.00pm- 6.00pm

Pool Opening Hours Mendooran (School Holidays)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap			6.30am- 8.00am	6.30am- 8.00am	6.30am- 8.00am	6.30am- 8.00am	Nil
Morning	11.00am -1.00pm						11.00am -1.00pm
Evening	2.00pm- 7.00pm	2.00pm- 7.00pm	2.00pm- 7.00pm	2.00pm- 7.00pm	2.00pm- 7.00pm	2.00pm- 7.00pm	2.00pm- 7.00pm

Pool Opening Hours Mendooran (March)

Session	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lap	6.30am-						
Morning	3.00pm						
Evening		3.00pm- 5.00pm	3.00pm- 5.00pm	3.00pm- 5.00pm	3.00pm- 5.00pm	3.00pm- 5.00pm	3.00pm- 5.00pm

RECOMMENDATION

1. That swimming pool opening times outlined in Attachment 1 are adopted as opening times for the 2012/13 swimming season.
2. That investigation including risk analysis on opening times and sessions without lifeguard supervision outlined in Attachment 2 is undertaken and reported to Council.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Item 16 2012/13 Technical Services Works Program – Road Operations

Division:	Technical Services	
Management Area:	Road Operations	
Author:	Director Technical Services - Kevin Tighe	
CSP Key Focus Area:	Public Infrastructure & Services	
Priority / Strategy:	P13 Road networks throughout the shire need to be safe, well-maintained and adequately funded	
File Ref:	Function: Roads	Activity: Maintenance

Background

In response to Councils request for further details of the organisations 2012/13 works program, a specific Road Operations program has been prepared and is presented in Attachment 3. The program includes Capital Expenditure (CAPEX) allocated in the 2012/13 budget as well as carry over projects from 2011/12. The program shown in Attachment 3 also includes resource teams allocated to each project, for example it shows proposed schedule for each of the graders. The program shown in Attachment 3 also includes works for Roads and Maritimes Services under the Road Maintenance Council Contract (RMCC) and an indication of upcoming maintenance scheduled for the rural road network.

The Road Operations works program shown in Attachment 3 will allow Council to make decisions about individual projects, particularly in relation to scope of works and continued inclusion in the program. It is anticipated that the program will be presented to Council on a monthly basis and that at end of each quarter a detailed review of each project undertaken.

Issues

The program of works in the Road Operations area as presented in Attachment 3 is ambitious, particularly as it includes carry over works associated with repair of flood damaged works. The program also lists, but not yet scheduled, works on Spring Ridge Road for Cobborah Holdings Company. The program also includes several bridge construction projects which are expected to commence within the 2012/13 financial year.

There are many factors that influence progress of each project including; early completion of construction drawings, weather conditions, availability of suitably qualified staff and contract resources. Also, projects in the urban area in particular are more complex and subject to changes in scope to ensure service level expectations are achieved.

Options

Council has discretion in relation to the capital works program and the works program in general. However, any changes must include consideration of funding sources, time requirements for pre construction activities, and impact on staff resources.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Financial Considerations

The Road Operations program, as presented in Attachment 3, includes \$1,746,146 in carry over (or revote) projects from 2011/12. Within this amount there is a carry over amount of \$495,632 for the Baby Creek Bridge project. Details of the remaining carry over projects are presented in the Revotes Report (Item 10) in this business paper.

The Road Operations program also includes \$4,536,000 in CAPEX projects allocated in 2012/13. Within this amount there is an allocation of \$1,150,000 for three bridge projects on rural local roads and \$800,000 for the bridge project on Saltwater Creek No 2. The works program also includes \$643,671 for restoration of flood damaged roads and waterway crossings.

Attachment 3 – 2012/13 Works Program for Road Operations

Task Name	Start	Finish	Resource Names	Cost	YTD Cost	% Work Complete
Design Projects Management	Wed 12/12/12	Fri 1/03/13		\$28,000.00	\$0.00	0%
Road Operations	Mon 2/07/12	Wed 31/07/13		\$7,784,626.56	\$0.00	12%
Local Rural Roads	Mon 12/11/12	Wed 31/07/13		\$1,545,632.00	\$0.00	5%
Bridges	Mon 12/11/12	Wed 31/07/13		\$1,545,632.00	\$0.00	5%
Bugaldie Creek Bridge - Goorianawa Road	Mon 10/06/13	Mon 24/06/13	Grader 101	\$1,545,632.00	\$0.00	10%
Baby Creek Bridge	Mon 12/11/12	Mon 26/11/12	Grader 102	\$0.00	\$81,489.00	10%
Tongay Bridge - Talbragar River	Wed 17/07/13	Wed 31/07/13	Grader 107	\$0.00	\$0.00	0%
Grandchester Bridge	Tue 11/06/13	Tue 25/06/13	grader 106	\$0.00	\$0.00	0%
Sealed Roads	Mon 2/07/12	Tue 30/10/12		\$600,000.00	\$0.00	5%
Wool Road Rehabilitation	Mon 15/10/12	Tue 30/10/12	Grader 102	\$100,000.00	\$0.00	0%
Coolah Creek Road Rehabilitation	Mon 15/10/12	Tue 30/10/12	Grader 107	\$90,000.00	\$1,401.00	10%
Spring Ridge Rd Culvert Extensions				\$0.00	\$0.00	0%
Spring Ridge Rd Widening				\$0.00	\$0.00	0%
Reseals	Mon 2/07/12	Mon 2/07/12		\$410,000.00	\$0.00	0%
Unsealed Roads	Mon 2/07/12	Wed 29/05/13		\$2,638,760.00	\$0.00	23%
Kurrajong Rd	Mon 4/02/13	Tue 5/03/13	Grader 101	\$200,000.00	\$0.00	0%
Digilah Rd	Mon 20/08/12	Fri 14/09/12	grader 106	\$162,163.00	\$96,328.00	80%
Piambra Rd	Thu 13/12/12	Fri 8/02/13	Grader 102	\$194,720.00	\$0.00	0%
Lawson Park Rd	Wed 3/04/13	Fri 3/05/13	Grader 107	\$150,000.00	\$0.00	0%
Gentle Annie Rd	Fri 7/09/12	Wed 17/10/12	Grader 101	\$200,000.00	\$0.00	0%
Gentle Annie Rd - causeway	Tue 11/09/12	Tue 25/09/12	Conc 2	\$0.00	\$0.00	0%
Bingie Grumble Rd	Mon 7/01/13	Mon 21/01/13	Grader 102	\$75,029.00	\$16,280.69	75%
Napier Lane	Tue 26/03/13	Fri 19/04/13	Grader 102	\$150,000.00	\$0.00	0%
Gravel Road Resheeting	Tue 24/07/12	Wed 29/05/13		\$750,000.00	\$0.00	39%
Borah Creek Rd	Tue 7/08/12	Fri 17/08/12	Grader 102	\$95,000.00	\$77,306.00	99%
Rayack Road	Mon 20/08/12	Tue 28/08/12	Grader 102	\$25,000.00	\$21,976.00	100%
Mancers Rd	Wed 2/01/13	Wed 16/01/13	Grader 101	\$95,000.00	\$0.00	0%
Pibbon Rd	Wed 29/08/12	Wed 12/09/12	Grader 102	\$95,000.00	\$61,545.00	95%
Gumnut Rd	Tue 24/07/12	Wed 25/07/12	Grader 102	\$25,000.00	\$5,134.00	100%
Napier Lane	Tue 23/04/13	Wed 15/05/13	Grader 102	\$135,000.00	\$41,505.00	50%
Laheys Creek	Mon 13/05/13	Thu 23/05/13	grader 106	\$80,000.00	\$0.00	0%
Brooklyn Rd	Fri 24/05/13	Wed 29/05/13	grader 106	\$40,000.00	\$0.00	0%
Dennykymine Rd	Wed 21/11/12	Wed 12/12/12	Grader 107	\$100,000.00	\$0.00	0%
Yarrow Rd	Fri 1/02/13	Fri 8/02/13	grader 106	\$60,000.00	\$0.00	0%
Tandara Estate	Tue 7/08/12	Wed 8/08/12	Grader 102	\$0.00	\$22,384.00	100%
Moorefield Rd	Tue 25/09/12	Tue 2/10/12	Grader 107	\$0.00	\$0.00	0%
Causeways & Culverts	Thu 18/10/12	Wed 23/01/13		\$68,177.00	\$0.00	0%
Dandry Road	Thu 18/10/12	Wed 24/10/12	Grader 101	\$277.00	\$0.00	0%

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Task Name	Start	Finish	Resource Names	Cost	YTD Cost	% Work Complete
Intersection of Lockerbie Rd & Digilah Rd.	Mon 7/01/13	Wed 9/01/13	grader 106	\$37,300.00	\$0.00	0%
Premier Estate Rd - causeway (Namoi CMA)	Mon 21/01/13	Wed 23/01/13	Grader 107	\$30,600.00	\$0.00	0%
Road Safety Blackspots	Tue 26/03/13	Tue 26/03/13		\$45,000.00	\$0.00	0%
Mt Hope Rd - realignment	Tue 26/03/13	Tue 26/03/13	Grader 107	\$45,000.00	\$0.00	0%
Flood Damage Repair Projects	Mon 2/07/12	Wed 16/01/13		\$643,671.00	\$0.00	19%
Wyuna Rd (Garrawilla Creek)	Wed 2/01/13	Wed 16/01/13	Conc 2	\$643,671.00	\$103,769.00	0%
Box Ridge Rd (Yallagal Creek)	Fri 17/08/12	Fri 7/09/12	Conc 2	\$0.00	\$0.00	50%
Warkton Rd (Saigus Gully)	Mon 2/07/12	Mon 2/07/12	Conc 2	\$0.00	\$0.00	100%
River Rd (Golf Club Creek)	Wed 12/09/12	Tue 18/09/12	Rock 2	\$0.00	\$0.00	0%
Chinamans Gully - MR129	Wed 19/09/12	Wed 26/09/12	Rock 2	\$0.00	\$0.00	0%
Caledonia Rd (Teridgerie Creek)	Mon 2/07/12	Mon 2/07/12	Conc 2	\$0.00	\$0.00	100%
Bungabah Rd (Bungabah Creek)	Mon 17/09/12	Mon 17/09/12	Rock 1	\$0.00	\$0.00	0%
Gentle Annie Rd (Sand Creek)	Wed 5/09/12	Wed 19/09/12	Conc 1	\$0.00	\$0.00	20%
Neible Siding Rd (Binnia Creek)	Mon 17/09/12	Tue 2/10/12	Conc 3	\$0.00	\$0.00	0%
Orana Rd (Coolaburragundy River)	Tue 30/10/12	Tue 30/10/12	Conc 3	\$0.00	\$0.00	0%
Teridgerie Creek Cwy - rock at base of flume	Tue 2/10/12	Thu 4/10/12	Rock 1	\$0.00	\$0.00	0%
Regional Roads	Mon 2/07/12	Tue 9/04/13		\$1,835,462.08	\$0.00	0%
Bridges	Tue 9/04/13	Tue 9/04/13		\$1,200,000.00	\$0.00	0%
Saltwater Creek No 2	Tue 9/04/13	Tue 9/04/13	Grader 101	\$1,200,000.00	\$0.00	0%
Sealed Roads	Mon 2/07/12	Thu 8/11/12		\$635,462.00	\$0.00	0%
Shoulder widening MR7519 (Forest Rd)	Tue 2/10/12	Thu 18/10/12	grader 106	\$167,240.00	\$0.00	0%
Deadmans Gully Rehabilitation	Thu 1/11/12	Thu 8/11/12	Conc 3	\$48,222.00	\$34,828.00	0%
Reseals	Mon 2/07/12	Mon 2/07/12		\$420,000.00	\$0.00	0%
Town Streets Coonabarabran	Mon 2/07/12	Tue 30/04/13		\$390,391.00	\$0.00	2%
Old Common Road	Thu 1/11/12	Tue 27/11/12	Grader 101	\$30,000.00	\$0.00	0%
Extension of K&G - Belar Street	Tue 9/04/13	Tue 9/04/13	Conc 2	\$25,600.00	\$0.00	0%
Extension of K&G - Barker Street	Mon 2/07/12	Mon 2/07/12	Conc 2	-\$1,760.00	\$1,257.23	100%
Footpath construction - Edwards St - near baths	Thu 11/10/12	Fri 2/11/12	Conc 2	\$67,584.00	\$0.00	0%
Footpath rehabilitation - Cassilis Street (between John & Charles)	Mon 15/04/13	Tue 30/04/13	Conc 2	\$20,000.00	\$0.00	0%
Culvert Extension in Dalgarno Street - adjacent Morrisseys Tyre	Mon 4/03/13	Fri 5/04/13	Conc 2	\$153,967.00	\$0.00	0%
Seats - CBD area	Wed 21/11/12	Thu 22/11/12	Conc 2	\$15,000.00	\$0.00	0%
Footpath and K&G new Admin Building	Tue 4/12/12	Thu 20/12/12	Conc 2	\$0.00	\$0.00	0%
Reseals	Mon 2/07/12	Mon 2/07/12		\$80,000.00	\$0.00	0%
Town Streets Binnaway	Mon 2/07/12	Tue 4/06/13		\$69,500.00	\$0.00	0%
Renshaw Street Dip - traffic calming devices / road approaches	Tue 4/06/13	Tue 4/06/13	Grader 101	\$18,900.00	\$0.00	0%
Renshaw St K&G (Irons St to Cisco St -140m)	Wed 3/04/13	Wed 17/04/13	Conc 3	\$35,600.00	\$0.00	0%
Reseals	Mon 2/07/12	Mon 2/07/12		\$15,000.00	\$0.00	0%
Town Streets Baradine	Mon 2/07/12	Tue 21/05/13		\$91,800.00	\$0.00	0%
Kerb & Guttering Castlereagh St, between Narren & Darling	Fri 11/01/13	Fri 25/01/13	Baradine	\$57,000.00	\$0.00	0%
Street light	Mon 4/03/13	Mon 4/03/13		\$8,000.00	\$0.00	0%
Footpath rehabilitation - various	Tue 7/05/13	Tue 21/05/13	Baradine	\$10,000.00	\$0.00	0%
Reseals	Mon 2/07/12	Mon 2/07/12		\$16,800.00	\$0.00	0%
Town Streets Coolah	Mon 2/07/12	Fri 15/03/13		\$292,581.00	\$0.00	0%
Binnia Street Upgrade - Kerb blisters	Thu 21/02/13	Fri 15/03/13	Conc 3	\$92,581.00	\$0.00	0%
Cycleway	Tue 4/12/12	Thu 3/01/13	Conc 3	\$60,000.00	\$0.00	0%
Booyamurra Street Drainage	Tue 8/01/13	Thu 31/01/13	Conc 3	\$30,000.00	\$0.00	0%
Footpath - Campbell St, Binnia St to Cunningham	Wed 3/10/12	Wed 17/10/12	Conc 3	\$85,000.00	\$0.00	0%
Reseal program	Mon 2/07/12	Mon 2/07/12		\$25,000.00	\$0.00	0%
Town Streets Mendooran	Mon 2/07/12	Tue 21/05/13		\$130,000.00	\$0.00	3%
Benewa Street sealing	Tue 18/09/12	Fri 21/09/12	grader 106	\$40,000.00	\$2,552.31	18%
Abbott Street sealing	Mon 29/10/12	Fri 9/11/12	grader 106	\$40,000.00	\$0.00	0%

WARRUMBUNGL SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Task Name	Start	Finish	Resource Names	Cost	YTD Cost	% Work Complete
Traffic calming devices - Bandulla Street, blisters	Tue 12/03/13	Tue 12/03/13	Conc 1	\$25,000.00	\$0.00	0%
Footpath Rehabilitation - various sections	Tue 7/05/13	Tue 21/05/13	Conc 1	\$10,000.00	\$0.00	0%
Reseal program	Mon 2/07/12	Mon 2/07/12		\$15,000.00	\$0.00	0%
Town Streets Dunedoo	Mon 2/07/12	Fri 26/04/13		\$190,500.00	\$0.00	0%
K&G, Talbragar St (Bandulla to Caigan, south side)	Mon 4/02/13	Mon 18/02/13	Conc 1	\$50,000.00	\$0.00	0%
Dish drain, Tucklan St at Bandulla, north side	Tue 26/02/13	Mon 4/03/13	Conc 1	\$18,000.00	\$0.00	0%
Wallaroo Street construction & sealing	Thu 21/03/13	Fri 26/04/13	grader 106	\$100,000.00	\$0.00	0%
Reseal program	Mon 2/07/12	Mon 2/07/12		\$22,500.00	\$0.00	0%
Road Contracts	Mon 11/06/12	Fri 18/04/14		\$0.00	\$0.00	25%
Funded Works	Mon 11/06/12	Fri 18/04/14		\$0.00	\$0.00	25%
HW17 - Newell Highway	Fri 20/07/12	Fri 27/09/13		\$0.00	\$0.00	30%
HW17 - Heavy Patching (Segments 200, 195) - WP.098.052	Fri 20/07/12	Fri 27/09/13		\$0.00	\$0.00	26%
RMS Approval of Work Proposal	Fri 20/07/12	Tue 18/09/12	RMS	\$0.00	\$0.00	68%
Preconstruction Activities	Wed 28/11/12	Fri 28/06/13	Council	\$0.00	\$0.00	0%
TCP, SZA Approval	Fri 28/06/13	Fri 12/07/13	RMS	\$0.00	\$0.00	0%
Construction - Heavy Patching HW17	Fri 6/09/13	Fri 20/09/13	Grader 101	\$0.00	\$0.00	0%
Primer Seal	Fri 20/09/13	Fri 27/09/13	Fulton Hogan	\$0.00	\$0.00	0%
HW17 - Reseals (14/7mm PMB-S45R) - WP.098.042	Fri 20/07/12	Wed 28/08/13		\$0.00	\$0.00	34%
HW18 - Castlereagh Highway	Mon 11/06/12	Fri 18/04/14		\$0.00	\$0.00	30%
HW18 Rehabilitation at Barneys Reef (Segments 001, 002) - WP.098.049	Mon 11/06/12	Fri 12/10/12		\$0.00	\$0.00	71%
Construction - Barneys HW18	Mon 11/06/12	Tue 18/09/12	Grader 107	\$0.00	\$0.00	81%
Primer Seal	Wed 19/09/12	Wed 26/09/12	Fulton Hogan	\$0.00	\$0.00	0%
Linemarking	Fri 5/10/12	Fri 12/10/12	RMS Road Services	\$0.00	\$0.00	0%
HW18 Rehabilitation (Segment 210)	Mon 2/07/12	Mon 2/09/13		\$0.00	\$0.00	28%
Preconstruction Activities	Mon 2/07/12	Tue 30/10/12	Council/RMS	\$0.00	\$0.00	52%
Prepare Work Proposal	Tue 13/11/12	Wed 21/11/12	Council	\$0.00	\$0.00	0%
Review Work Proposal	Wed 21/11/12	Wed 28/11/12	Council	\$0.00	\$0.00	0%
RMS Approval of Work Proposal	Mon 15/04/13	Wed 1/05/13	RMS	\$0.00	\$0.00	0%
TCP, SZA Approval	Thu 16/05/13	Fri 31/05/13	RMS	\$0.00	\$0.00	0%
Construction - Heavy Patching HW18	Fri 31/05/13	Wed 17/07/13	Grader 107	\$0.00	\$0.00	0%
Prime Seal	Wed 31/07/13	Wed 7/08/13	Fulton Hogan	\$0.00	\$0.00	0%
Linemarking	Wed 21/08/13	Mon 2/09/13	RMS Road Services	\$0.00	\$0.00	0%
HW18 - Heavy Patching (Segments 216, 227, 237, 238, 454, 457) - WP.098.038	Mon 2/07/12	Wed 17/07/13		\$0.00	\$0.00	26%
RMS Approval of Work Proposal	Fri 20/07/12	Wed 7/11/12	RMS	\$0.00	\$0.00	68%
Preconstruction Activities	Mon 2/07/12	Fri 27/07/12	DM,MB	\$0.00	\$0.00	0%
TCP, SZA Approval	Wed 19/06/13	Wed 17/07/13	RMS	\$0.00	\$0.00	0%
Construction	Tue 18/12/12	Wed 9/01/13	Grader 107	\$0.00	\$0.00	0%
Primer Seal	Mon 2/07/12	Fri 6/07/12	Fulton Hogan	\$0.00	\$0.00	0%
HW18 - Shoulder Grading	Tue 4/12/12	Mon 10/12/12		\$0.00	\$0.00	0%
Segments 216, 227, 237, 238, 454 & 457	Tue 4/12/12	Mon 10/12/12	grader 106	\$0.00	\$0.00	0%
HW18 - Edge Repairs	Tue 11/12/12	Tue 18/12/12		\$0.00	\$0.00	0%
Segments 216, 227, 237, 238, 454 & 457	Tue 11/12/12	Tue 18/12/12	grader 106	\$0.00	\$0.00	0%
HW18 - Reseals (10/5mm C170) - WP.098.053	Fri 20/07/12	Fri 18/04/14		\$0.00	\$0.00	34%
HW18 - Site Specific Drainage Works	Tue 4/12/12	Tue 25/06/13		\$0.00	\$0.00	0%
Prepare Work Proposal	Tue 4/12/12	Tue 18/12/12	Council	\$0.00	\$0.00	0%
Review Work Proposal	Wed 19/12/12	Thu 3/01/13	Council	\$0.00	\$0.00	0%
RMS Approval of Work Proposal	Thu 10/01/13	Fri 25/01/13	RMS	\$0.00	\$0.00	0%
Preconstruction Activities	Thu 21/02/13	Tue 30/04/13	Council	\$0.00	\$0.00	0%
TCP, SZA Approval	Wed 1/05/13	Thu 16/05/13	RMS	\$0.00	\$0.00	0%

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Task Name	Start	Finish	Resource Names	Cost	YTD Cost	% Work Complete
Complete Drainage Works	Thu 23/05/13	Tue 25/06/13	Road Operations (Dunedoo)	\$0.00	\$0.00	0%
HW27 - Golden Highway	Fri 20/07/12	Fri 11/04/14		\$0.00	\$0.00	22%
HW27 - Heavy Patching (Segments 182, 200, 351) - WP.098.039	Fri 20/07/12	Fri 11/04/14		\$0.00	\$0.00	29%
RMS Approval of Work Proposal	Fri 20/07/12	Wed 12/12/12	RMS	\$0.00	\$0.00	68%
Preconstruction Activities	Fri 24/01/14	Fri 7/03/14	Council	\$0.00	\$0.00	0%
TCP, SZA Approval	Fri 7/03/14	Fri 21/03/14	RMS	\$0.00	\$0.00	0%
Construction - Heavy Patching HW27	Fri 21/03/14	Fri 4/04/14	grader 106	\$0.00	\$0.00	0%
Primer Seal	Fri 4/04/14	Fri 11/04/14	Fulton Hogan	\$0.00	\$0.00	0%
HW27 - Heavy Patching (Segments 153, 175, 176, 206, 339) - WP.098.039	Fri 20/07/12	Fri 31/01/14		\$0.00	\$0.00	29%
RMS Approval of Work Proposal	Fri 20/07/12	Thu 10/01/13	RMS	\$0.00	\$0.00	68%
Preconstruction Activities	Fri 18/10/13	Fri 29/11/13	Council	\$0.00	\$0.00	0%
TCP, SZA Approval	Fri 29/11/13	Fri 13/12/13	RMS	\$0.00	\$0.00	0%
Construction - Heavy Patching HW27	Fri 10/01/14	Fri 24/01/14	grader 106	\$0.00	\$0.00	0%
Primer Seal	Fri 24/01/14	Fri 31/01/14	Fulton Hogan	\$0.00	\$0.00	0%
HW27 - Shoulder Grading	Mon 26/11/12	Fri 30/11/12		\$0.00	\$0.00	0%
Segments 152, 174, 175, 339, 340 & 341	Mon 26/11/12	Fri 30/11/12	Grader 107	\$0.00	\$0.00	0%
HW27 - Edge Repairs	Wed 19/12/12	Thu 3/01/13		\$0.00	\$0.00	0%
Segments 152, 174, 175, 339, 340 & 341	Wed 19/12/12	Thu 3/01/13	grader 106	\$0.00	\$0.00	0%
HW27- Reseals (14/7mm PMB-S45R & 10/5mm C170) - WP.098.054	Fri 20/07/12	Fri 18/10/13		\$0.00	\$0.00	34%
HW27 - Site Specific Drainage Works	Fri 4/01/13	Fri 29/11/13		\$0.00	\$0.00	0%
Prepare Work Proposal	Fri 4/01/13	Fri 18/01/13	Council	\$0.00	\$0.00	0%
Review Work Proposal	Mon 21/01/13	Fri 25/01/13	Council	\$0.00	\$0.00	0%
RMS Approval of Work Proposal	Fri 8/03/13	Tue 26/03/13	RMS	\$0.00	\$0.00	0%
Preconstruction Activities	Fri 23/08/13	Fri 18/10/13	Council	\$0.00	\$0.00	0%
TCP, SZA Approval	Fri 18/10/13	Fri 1/11/13	RMS	\$0.00	\$0.00	0%
Complete Drainage Works	Fri 1/11/13	Fri 29/11/13	Road Operations (Dunedoo)	\$0.00	\$0.00	0%
MR334 - Coonabarabran Road	Fri 20/07/12	Fri 7/03/14		\$0.00	\$0.00	15%
MR334 - Shoulder Grading	Tue 6/11/12	Mon 12/11/12		\$0.00	\$0.00	0%
Segments 310, 1170, 1180	Tue 6/11/12	Mon 12/11/12	Grader 101	\$0.00	\$0.00	0%
MR334 - Edge Repairs	Tue 13/11/12	Tue 20/11/12		\$0.00	\$0.00	0%
Segments 310, 1170, 1180	Tue 13/11/12	Tue 20/11/12	Grader 101	\$0.00	\$0.00	0%
MR334 - Reseals (10/7mm C170)	Fri 20/07/12	Fri 1/11/13		\$0.00	\$0.00	34%
MR334 - Site Specific Drainage Works	Wed 30/01/13	Fri 7/03/14		\$0.00	\$0.00	0%
Prepare Work Proposal	Wed 30/01/13	Wed 13/02/13	Council	\$0.00	\$0.00	0%
Review Work Proposal	Thu 14/02/13	Wed 20/02/13	Council	\$0.00	\$0.00	0%
RMS Approval of Work Proposal	Tue 26/03/13	Mon 15/04/13	RMS	\$0.00	\$0.00	0%
Preconstruction Activities	Fri 29/11/13	Fri 24/01/14	Council	\$0.00	\$0.00	0%
TCP, SZA Approval	Fri 24/01/14	Fri 7/02/14	RMS	\$0.00	\$0.00	0%
Complete Drainage Works	Fri 7/02/14	Fri 7/03/14	Road Operations (Coonabarabran)	\$0.00	\$0.00	0%
Urban Services	Sun 1/07/12	Mon 2/07/12		\$388,411.00	\$0.00	0%
Water & Sewerage	Fri 29/06/12	Mon 2/07/12		\$1,394,675.04	\$0.00	0%
Depots	Mon 2/07/12	Mon 2/07/12		\$33,500.00	\$0.00	0%
Workshop	Mon 2/07/12	Mon 2/07/12		\$12,000.00	\$0.00	0%
Plant Purchases	Mon 2/07/12	Mon 2/07/12		\$1,592,000.00	\$0.00	0%
Road Maintenance	Thu 9/08/12	Wed 24/10/12		\$1,000.00	\$0.00	0%
Orana Rd (9km)**	Wed 15/08/12	Wed 22/08/12	Grader 100	\$1,000.00	\$0.00	0%

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Task Name	Start	Finish	Resource Names	Cost	YTD Cost	% Work Complete
Narangarie Rd (5km)***	Fri 31/08/12	Wed 5/09/12	Grader 100	\$0.00	\$0.00	0%
Bong Bong Rd (6km)***	Wed 29/08/12	Fri 31/08/12	Grader 100	\$0.00	\$0.00	0%
MR396 (Maintenance)	Thu 16/08/12	Mon 3/09/12	Grader 100	\$0.00	\$0.00	0%
MR618 (Maintenance)	Fri 24/08/12	Wed 29/08/12	Grader 100	\$0.00	\$0.00	0%
Dinby Rd (4km)*	Wed 15/08/12	Thu 23/08/12	Grader 101	\$0.00	\$0.00	0%
Wangmanns Rd (4km)**	Thu 23/08/12	Tue 28/08/12	Grader 101	\$0.00	\$0.00	0%
Newbank Rd (8km)*	Tue 28/08/12	Thu 30/08/12	Grader 101	\$0.00	\$0.00	0%
Masmans Rd (3km)***	Thu 30/08/12	Mon 3/09/12	Grader 101	\$0.00	\$0.00	0%
Eckroyds Rd (2km)***	Tue 4/09/12	Wed 5/09/12	Grader 101	\$0.00	\$0.00	0%
Mt Nombi Rd (7km)*	Thu 9/08/12	Wed 15/08/12	Grader 103	\$0.00	\$0.00	0%
Wyuna Rd (34km)*	Tue 14/08/12	Fri 31/08/12	Grader 103	\$0.00	\$0.00	0%
Vaughans Rd (1km)***	Fri 5/10/12	Mon 8/10/12	Grader 103	\$0.00	\$0.00	0%
Glendowda Rd (7km)***	Fri 5/10/12	Tue 9/10/12	Grader 103	\$0.00	\$0.00	0%
Mt Erin Rd (2.5km)***	Fri 31/08/12	Mon 3/09/12	Grader 103	\$0.00	\$0.00	0%
Mitchell Springs Rd (22km)*	Fri 31/08/12	Wed 19/09/12	Grader 103	\$0.00	\$0.00	0%
Sansons Ln (3km)*	Wed 19/09/12	Fri 21/09/12	Grader 103	\$0.00	\$0.00	0%
Brooks Rd (30km)*	Tue 14/08/12	Wed 5/09/12	Grader 105	\$0.00	\$0.00	0%
Maranoa Rd (5km)**	Fri 24/08/12	Tue 2/10/12	Grader 105	\$0.00	\$0.00	0%
Box Ridge Rd (30km)*	Thu 6/09/12	Mon 1/10/12	Grader 105	\$0.00	\$0.00	0%
Leaders Rd (19km)**	Tue 25/09/12	Wed 17/10/12	Grader 105	\$0.00	\$0.00	0%
Burma Rd (6km)***	Tue 16/10/12	Fri 19/10/12	Grader 105	\$0.00	\$0.00	0%
Boogadah Rd (4km)***	Thu 18/10/12	Wed 24/10/12	Grader 105	\$0.00	\$0.00	0%

RECOMMENDATION

That Technical Services Road Operations 2012-2013 works program is accepted **FURTHERMORE** that the program continues to be presented for Council Information on a monthly basis and that a critical review of project status is undertaken and reported to Council as part of the Quarterly Budget Review Statement (QBRs) process.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Item 17 Nomination of Councillor to Liverpool Range Wind Farm Project Community Consultation Committee

Division:	Environmental and Community Services	
Management Area:	Town Planning	
Author:	Director of Environmental and Community Services - Tony Meppem	
CSP Key Focus Area:	Local Economy	
Priority / Strategy:	LE5 The local production of any renewable energy or mining and extractive industries should provide economic benefits to the communities of the shire.	
File Ref:	Function: Corporate Management	Activity: Committee Meetings - External

Background

Council would be aware of the proposed Liverpool range wind farm project proposed by Epuron Pty Ltd in the region between Coolah and Cassilis.

The proposed wind farm will involve the construction and operation of up to 550 wind turbines, together with associated control and maintenance buildings, civil works and electrical infrastructure. To deliver the renewable electricity to market it is necessary to connect into Transgrid's existing 330kV Wollar-Wellington transmission line located 30-40 kilometres south of the wind farm near Ulan Road. To connect to the transmission line, Epuron will need to construct a new powerline from the southern boundary of the wind farm and a new substation adjacent to the transmission line near Ulan.

Epuron is now seeking to establish a Community Consultation Committee (CCC) that will involve participation of the local community. The purpose and objectives of the CCC are:

- To enable Epuron to formally provide the local community with information about the proposal;
- To enable the community to express and for Epuron to understand any concerns regarding the potential impacts of the proposal;
- To enable Epuron to consider whether and how to incorporate any suggestions and feedback into the design of the proposal;
- To demonstrate how and where feedback has been incorporated and resulted in amendments to the proposal; and,
- To formally advise potential community benefits that can be integrated into the proposal. Membership of the CCC is targeted to include the following;
 - An independent chairperson;
 - A representative of the involved wind farm landowners;
 - A representative of the non-involved neighbouring landowners;
 - Representation from key local stakeholder groups or associations;
 - A representative from each of the local shire councils (Warrumbungle, Liverpool Plains, Upper Hunter and Mid-Western Regional).

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Issues

Council's adopted community strategic plan highlights the need to develop and encourage renewable energy projects throughout the shire while at the same time ensuring that Council is able to participate in the project outcomes through community participation in such large scale projects.

Whilst the project should provide an economic stimulus to the Coolah district all developments do come with some form of detrimental effects which in the case of wind farms of this scale involve issues of visual amenity and low frequency noise generation.

Due to the scale of the project this development it is deemed state significant development and as such will be determined by the Planning Assessment Commission establish by the minister for planning and infrastructure and Council's role will include making a submission in relation to the project once it is advertised for public comment.

Options

The options available to Council for the nomination of a person to represent Council on the community consultation committee include:

- Nominate a staff member, or
- Nominate a sitting Councillor, or
- Nominate an interested member of the community.

Financial Considerations

The financial impost of membership will be minor and comprise travel costs to meeting depending upon the meeting location and the location of the person nominated to represent Council.

Summary

The Liverpool Range Wind Farm project will have a significant impact upon the Coolah region and the establishment of a community consultation committee comprising a representative of Council will allow better communication between Council and the proponents of this project and ensure that the community has an opportunity to effectively participate in the approval process.

It is considered that the most effective representation on this committee would be achieved by the nomination of a councillor with a strong knowledge of the Coolah region and community.

RECOMMENDATION

That Council nominate a delegate to the Liverpool Range Wind Farm Community Consultation Committee and that the nominated delegate provides a delegates report to Council after each meeting.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Item 18 Development Applications

Division: Environmental and Community Services

Management Area: Town Planning

Author: Environmental & Community Services Administration Officer – Trudy Draper

CSP Key Focus Area: Rural and Urban Development

Priority / Strategy: RU4 The attractiveness appearance and amenity of our towns and villages need to be improved.

File Ref: **Function:** Corporate Management **Activity:** Audit

i) Approved – August 2012

Complying Development (set criteria) Development Application (Specialised Conditions)	Date Approved	APPLICANT'S NAME	LOCATION	Town	Type of Development
DA 7/1213	10 August 2012	T Watson	51 John Street	Coonabarabran	Change of use of building to retail store
CDC 8/1213	3 August 2012	S & I Watts	Bolinda Vale	Dunedoo	Installation of a swimming pool
DA 10/1213	30 August 2012	Dept of Human Services	13A Castlereagh Street	Baradine	Erection of dual occupancy
CDC 12/1213	20 August 2012	L Conn	13-15 Belar Street	Coonabarabran	Additions to dwelling
CDC 18/1213	28 August 2012	R Quinlan for (Chapman)	85 Carrington Lane	Coonabarabran	Erection of a steel awning

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

ii) Applications Received – August 2012

CD or DA	Date Received	Applicant's Name	Location	Town	Type of Development	Status
CD 8/1213	1 August 2012	S & I Watts	Bolinda Vale	Dunedoo	Installation of a swimming pool	Approved
DA 9/1213	3 August 2012	Coonabarabran Pony Club	Showground,	Coonabarabran	Erection of a pony club house building	Awaiting Crown Lands approval
DA 10/1213	3 August 2012	Dept of Human Services	13A Castlereagh Street	Baradine	Dual occupancy	Approved
CD 11/1213	7 August 2012	D M Martin	3-5 Horsley Street	Coonabarabran	Erection of shed	Approved
CD 12/1213	10 August 2012	L Conn	13-15 Belar Street	Coonabarabran	Addition to dwelling	Approved
DA 13/1213	14 August 2012	Taylor Made Homes	21-23 Kirban Street	Coonabarabran	Erection of manufactured dwelling	Awaiting processing
DA 14/1213	14 August 2012	Taylor Made Homes	84A Dalgarno Street	Coonabarabran	Erection of manufactured dwelling	Awaiting processing
DA 15/1213	15 August 2012	Kemanade & Bevan	28 Farnell Street	Mendooran	Erection of moveable dwelling	Awaiting on information from applicant
CD 16/1213	17 August 2012	A Burgess	83 Martin Street	Coolah	Additions to dwelling	Awaiting on information from applicant
DA 17/1213	22 August 2012	B Olsen	Baradine Showground	Baradine	Install disabled toilet at showground	Awaiting Crown Lands approval
CDC18/1213	28 August 2012	R Quinlan for Chapman	85 Carrington Lane	Coonabarabran	Erection of a steel awning to dwelling	Approved

RECOMMENDATION

That Council note the Applications Received for the month of August 2012, the Applications Held Pending as at 31 August 2012 and their status, and of those approved during August 2012, under Delegated Authority.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Item 19 149 Certificates

Division: Environmental and Community Services

Management Area: Town Planning

Author: Environmental & Community Services Administration
Officer – Trudy Draper

CSP Key Focus Area: Rural and Urban Development

Priority / Strategy: RU4 The attractiveness appearance and amenity of our towns and villages need to be improved.

File Ref: **Function:** Corporate Management **Activity:** Audit

Warrumbungle Shire Council 149 Certificates Processed August 2012

149 Certificate Number:	Date Received:	APPLICANT'S NAME:	Date Issued:
39/1213	1/08/2012	Infotrack	3/08/2012
40/1213	1/08/2012	Ptolemy Legal	3/08/2012
41/1213	1/08/2012	Lorraine Boyce Solicitors	3/08/2012
42/1213	3/08/2012	Tranter Lawyers	7/08/2012
43/1213	3/08/2012	Infotrack	7/08/2012
44/1213	6/08/2012	R J O'Halloran	7/08/2012
45/1213	7/08/2012	East Coast Conveyancing	7/08/2012
46/1213	6/08/2012	Clarke & Cunningham	10/08/2012
47/1213	8/08/2012	GlobalX (Emery Partners)	10/08/2012
48/1213	8/08/2012	Ptolemy Legal	10/08/2012
49/1213	8/08/2012	Ptolemy Legal	10/08/2012
50/1213	8/08/2012	Ptolemy Legal	10/08/2012
51/1213	10/08/2012	Infotrack	13/08/2012
52/1213	8/08/2012	Parke Maher	13/08/2012
53/1213	10/08/2012	SAI Global	14/08/2012
54/1213	10/08/2012	Ivan Andrew Sternbeck	13/08/2012
55/1213	10/08/2012	SAI Global	14/08/2012
56/1213	10/08/2012	Clarke & Cunningham	13/08/2012
57/1213	10/08/2012	SAI Global	14/08/2012
58/1213	10/08/2012	SAI Global	14/08/2012
59/1213	10/08/2012	SAI Global	14/08/2012

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

149 Certificate Number:	Date Received:	APPLICANT'S NAME:	Date Issued:
61/1213	10/08/2012	SAI Global	14/08/2012
62/1213	10/08/2012	SAI Global	14/08/2012
63/1213	10/08/2012	SAI Global	14/08/2012
64/1213	10/08/2012	SAI Global	14/08/2012
65/1213	10/08/2012	SAI Global	14/08/2012
66/1213	10/08/2012	SAI Global	14/08/2012
67/1213	10/08/2012	SAI Global	14/08/2012
68/1213	10/08/2012	SAI Global	14/08/2012
69/1213	10/08/2012	SAI Global	14/08/2012
70/1213	10/08/2012	SAI Global	14/08/2012
71/1213	10/08/2012	SAI Global	14/08/2012
72/1213	10/08/2012	SAI Global	14/08/2012
73/1213	13/08/2012	W A Baxter & Co	14/08/2012
74/1213	16/08/2012	Walker Beer Solicitors	23/08/2012
75/1213	16/08/2012	Walker Beer Solicitors	23/08/2012
76/1213	16/08/2012	Slater & Gordon	23/08/2012
77/1213	15/08/2012	Ptolemy Legal	23/08/2012
78/1213	17/08/2012	Clarke & Cunningham	23/08/2012
79/1213	17/08/2012	Kingston Swift Solicitors	23/08/2012
80/1213	20/08/2012	Clarke & Cunningham	23/08/2012
81/1213	20/08/2012	Robert Napoli & Co	23/08/2012
82/1213	20/08/2012	WA Baxter	23/08/2012
83/1213	21/08/2012	SAI (Freehills) see 52/1213	23/08/2012
84/1213	21/08/2012	Ptolemy Legal	23/08/2012
85/1213	21/08/2012	Ptolemy Legal	23/08/2012
86/1213	22/08/2012	Consal Industries P/L	23/08/2012
87/1213	21/08/2012	Timothy Guest	23/08/2012
88/1213	21/08/2012	Barbara Gill Conveyancing	23/08/2012
89/1213	23/08/2012	Hunt & Hunt (SAI Global)	27/08/2012
90/1213	24/08/2012	GM Ellison & Co Lawyers	27/08/2012
91/1213	24/08/2012	WA Baxter & Co	27/08/2012
92/1213	23/08/2012	Clarke & Cunningham	27/08/2012
93/1213	23/08/2012	Clarke & Cunningham	27/08/2012
94/1213	23/08/2012	Clarke & Cunningham	27/08/2012
95/1213	22/08/2012	Infotrack	29/08/2012

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

149 Certificate Number:	Date Received:	APPLICANT'S NAME:	Date Issued:
97/1213	28/08/2012	Ptolemy Legal	29/08/2012
98/1213	28/08/2012	Ptolemy Legal	29/08/2012
99/1213	23/08/2012	White Barnes	30/08/2012
100/1213	24/08/2012	GlobalX Information Services	30/08/2012
101/1213	28/08/2012	Booth Brown Samuels & Olney	3/09/2012
102/1213	28/08/2012	G J Harris	3/09/2012
103/1213	28/08/2012	Infotrack	3/09/2012
104/1213	28/08/2012	Lisa Mundine	3/09/2012
105/1213	29/08/2012	Citylink Legalities	3/09/2012
107/1213	29/08/2012	DP O'Keefe	3/09/2012
108/1213	29/08/2012	Ptolemy Legal	3/09/2012

RECOMMENDATION

For Council's information.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Item 20 Road Naming- Nandi Hills Estate

Division:	Environmental and Community Services
Management Area:	Town Planning
Author:	Director of Environmental and Community Services - Tony Meppem
CSP Key Focus Area:	Public Infrastructure and Services
Priority / Strategy:	P13 Road networks throughout the shire need to be safe, well-maintained and adequately funded
File Ref:	Function: Town Planning Activity: Rural Addressing

Background

In the process in providing Rural Addressing to residents of the shire, a road constructed to service a new estate developed by a privately was found to be unnamed which means its residents are unable to obtain a rural address number that complies with the numbering standards.

The estate is called Nandi Hills Estate and is located 3 kilometres south west of Coonabarabran on the Bingie Grumble Road and currently services the first stage of the subdivision and includes one new dwelling which is occupied. The developer has recently expressed a desire to further expand the subdivision to create more lots.

Issues

In NSW, the Geographical Names Board (GNB) is required to be notified of all road naming proposals. The Surveyor General and/or the Registrar General can also object to any road naming proposal.

Road naming is legislated under the Roads Act 1993. This Act empowers the authority in charge of the road with the rights to name it. In the case of a state highway, for example, the relevant authority would be the Roads and Traffic Authority (RTA). Local roads or streets would fall under the jurisdiction of the council that administers the area.

When a road naming authority wishes to name an un-named road or rename a previously named road they must follow the process outlined in the Roads (General) Regulation 2000. This regulation requires the authority to:

- publish notice of its proposal in a local newspaper.
- serve notice of its proposal on Australia Post, the Registrar General and Surveyor General (through the Land and Property Management Authority) and, in the case of a classified road, on the RTA.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

This notice must state that written submissions on the proposed name may be made to the roads authority and must specify the address to which, and the date by which, any such submissions should be made. If, after consideration, the roads authority decides to proceed with the proposed name, the roads authority shall:

- publish notice of the new name in the NSW Government Gazette and in a local newspaper.

Options

Council may propose a road name that complies with the road naming guidelines that has been enclosed under separate cover (Enclosure 1) and in this instance a suitable name could be “Nandi Hills Place”.

Financial Considerations

Minimal advertising cost.

Summary

Council staff are gradually working through these naming issues as they arise with the rural addressing coming online and the name recommended for this road meets the guidelines for registration and reflects the local area.

RECOMMENDATION

That Council commence the road naming process for the Nandi Hills Estate road off Bingie Grumble Road south west of Coonabarabran with the preferred name being “Nandi Hills Place”.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

Item 21 Development Application 74/0910

Division:	Environmental and Community Services	
Management Area:	Town Planning	
Author:	Town Planner - Emily Doolan	
CSP Key Focus Area:	Rural and Urban Development	
Priority / Strategy:	RU1Land use planning across the shire needs to ensure the retention of the rural character of the area whilst encouraging ecologically sustainable development.	
File Ref: P90497	Function: Town Planning	Activity: Development Application

Background

DA 74/0910 for the subdivision as shown in the following attachment into two lots was approved by Council on the 5 February 2010. No restriction for the use of the land was imposed by Council, additionally the land is zoned as 1 (b) and the newly created lots are greater than 40 ha. A restriction for the use of Lot 2 was established at the initiative of the applicant, primarily to coincide with the registered conservation agreement for the land, identifying Warrumbungle Shire Council to release, vary or modify this restriction.

Issues

The conservation agreement states that no habitable building shall be erected within the conservation area of lot 2; however, the restriction added to the title encompasses the total area of lot 2. The applicant wishes to amend the restriction so that a dwelling could be erected on the lot, outside the conservation area.

Options

The restriction be amended to read 'no habitable building shall be erected on lot 2 DP 1156422 within the area covered by the conservation agreement'.

Financial Considerations

Nil.

Summary

The restriction for the use of land placed on the title is unnecessary. Council has no reason to restrict a dwelling on the land.

RECOMMENDATION

1. The restriction be amended to read 'no habitable building shall be erected on lot 2 DP 1156422 within the area covered by the conservation agreement.
2. That Council resolve to affix its common seal to all necessary legal documents to execute the variation of restriction.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – Thursday 20 September 2012

